



WEST (OUTER) AREA COMMITTEE

**Meeting to be held at Pudsey Leisure Centre
on Friday, 21st September, 2007 at 3.00pm**

MEMBERSHIP

Councillors

A Carter	-	Calverley and Farsley
Mrs A Carter	-	Calverley and Farsley
F Robinson	-	Calverley and Farsley
M Coulson	-	Pudsey
J Jarosz	-	Pudsey
R Lewis	-	Pudsey
A Blackburn	-	Farnley and Wortley
D Blackburn	-	Farnley and Wortley
L Russell	-	Farnley and Wortley

Co-optees

**Agenda compiled by:
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**Area Manager: Steve Crocker
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	

Item No	Ward	Item Not Open		Page No
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p>	
7			<p>MINUTES AND MATTERS ARISING - 13TH JULY 2007</p> <p>To confirm as a correct record the minutes of the last meeting held on 13th July 2007.</p> <p>(Minutes attached)</p>	1 - 10
8	All Wards		<p>WEST YORKSHIRE POLICE COMMUNITY CONTACT POINTS</p> <p>To consider a report by the Chief Community Safety Officer providing information on West Yorkshire Police's current community contact points and summarises good practice. The Area Committee are asked to suggest further potential contact points and to support the use of Council premises identified in the report.</p>	11 - 18
9	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p>CONSERVATION AREA REVIEWS</p> <p>To consider a report submitted by the Director of City Development and the Director of Environment and Neighbourhoods providing information on Conservation Areas and recommends an approach to Conservation Area review.</p>	19 - 26

Item No	Ward	Item Not Open		Page No
10	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p>AREA MANAGER'S REPORT</p> <p>To consider a report by the West Leeds Area Manager which examines four Projects, Pudsey Town Centre Improvement Scheme, Farsley District Centre Improvement Scheme, Groundwork Environmental Improvements and Youth Development Work.</p>	27 - 44
11	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p>AREA DELIVERY PLAN PROGRESS REPORT FOR QUARTERS 1 & 2</p> <p>To consider a report by the Director of Environment & Neighbourhoods providing an update on progress of the delivery of the Area Delivery Plan for quarters 1 and 2 of 2007/2008 from April to September.</p>	45 - 82
12	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p>OUTER WEST WELL-BEING BUDGET</p> <p>To consider a report by the West Leeds Area Manager to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-being budget for wards in the Outer West area and to seek approval for new projects commissioned by the Area Management Team.</p>	83 - 96
13	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p>WEST LEEDS COUNTRY PARK AND GREEN GATEWAYS</p> <p>To consider a report by the Chief Recreation Officer on progress made with the West Leeds Country Park and Green Gateways since the last WLCP Forum on the 11th June, 2007 with emphasis on activities in the Pudsey, Calverley and Farsley and Farnley and Wortley Wards.</p>	97 - 100

Item No	Ward	Item Not Open		Page No
14	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p data-bbox="676 181 1193 215">GREENHIL COMMUNITY CENTRE</p> <p data-bbox="660 255 1394 398">To consider a report by the Director of Environment and Neighbourhoods providing an update on the current position of Greenhill Community Centre.</p>	101 - 104
15			<p data-bbox="676 544 1362 577">DATE, TIME AND VENUE OF NEXT MEETING</p> <p data-bbox="676 613 1394 689">Friday, 2nd November 2007 at 2.00 p.m. (Venue to be considered)</p>	

WEST (OUTER) AREA COMMITTEE

FRIDAY, 13TH JULY, 2007

PRESENT: Councillor A Carter in the Chair

Councillors A Blackburn, D Blackburn,
Mrs A Carter, M Coulson, J Jarosz,
R Lewis, F Robinson and L Russell

CO-OPTEEES: Rev. Kingsley-Dowling

1 Election of Chair

The Chief Democratic Services Officer submitted a report outlining the arrangements for the annual selection of the Chair of the Area Committee.

In accordance with the agreed procedure, the Chief Democratic Services Officer reported that two nominations for the Chair had been received, on behalf of Councillor Jarosz and Councillor A Carter, and those Elected Members present at the West Outer Area Committee meeting were asked to take a formal vote.

Members were also asked to consider Councillor D Blackburn as Deputy Chair and to represent the Area Committee at District Partnership meetings.

RESOLVED -

- (a) That following an overall majority of votes cast by those Elected Members present at the meeting eligible to vote, Councillor A Carter be elected as Chair of the West (Outer) Area Committee for the 2007/2008 Municipal Year.
- (b) That following an overall majority of votes cast by those Elected Members present at the meeting, Councillor D Blackburn be elected as Deputy Chair and to represent the Area Committee at District Partnership meetings.

(Councillor Andrew Carter took the Chair)

2 Chair's Opening Remarks

The Chair thanked Members for their support and for the change of time of this meeting. The change was due to the Chair being committed to a meeting with the Chief Executive of the Environment Agency who will be visiting Leeds for the day.

3 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair consented to the submission of two late items of business requesting application for funding (Minute 13f refers).

The Chair agreed to the submission of the two late items as the applications related to events which are to take place over the school summer holidays.

4 Apologies for Absence

Apologies for absence were received on behalf of Steve Crocker, West Leeds Area Manager and Mr Howard Bradley, Co-optee.

5 Declaration of Interests

The following personal interests were declared at the meeting:

- Councillor A Blackburn in her capacity as a Board Member of West/North West ALMO Board (Agenda Items 11 & 15)(Minutes 10 & 15 refers)
- Councillor D Blackburn in his capacity as a member of the West Leeds District Partnership and West Leeds Gateway Board (Agenda Items 16, 18 & 19) (Minutes 17, 18 & 19 refer)
- Councillor A Carter in his capacity as a member of the West Yorkshire Passenger Transport Authority and West Leeds Gateway Board (Agenda Items 16, 17, 18 & 19)(Minutes 15, 16, 17 & 18 refers)
- Councillor J Jarosz in her capacity as a member of the West Yorkshire Passenger Transport Authority (Agenda Item 17)(Minute 16 refers)
- Councillor M Coulson in his capacity as a member of the Governor of Pudsey Grangefield (Agenda Item 16)(Minute 15(e) refers)

6 Open Forum

The Chair made reference to the provision contained in the Area Committee Procedure Rules for an Open Forum session of up to 10 minutes at each ordinary meeting of an Area Committee to allow members of the public to make representations or to ask questions on matters within the remit of the Area Committee. On this occasion, no members of the public were present.

7 Minutes of the Meeting held on 20th April 2007

RESOLVED – That the minutes of the meeting held on 20th April 2007 be confirmed as a correct record.

8 Appointment to Outside Bodies

The Chief Democratic Services Officer submitted a report and appendices outlining the Committee's role in relation to its Elected Member appointments to community and local engagement category appointments to outside bodies which had been delegated to the Area Committee.

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RESOLVED - That Councillors A Carter and R Lewis be appointed to Borough of Pudsey Charity for a 3 year period.

9 Re-appointment and Appointment of Co-optees

The Director of Environment and Neighbourhoods submitted a report which sought approval for the annual appointment of co-opted Members to the West (Outer) Area Committee.

Members were reminded that the Area Committee could appoint up to 5 co-optees. Two nominations were received from Rev. Kingsley-Dowling and Howard Bradley (Farsley Youth Development Project).

RESOLVED - That Rev. Kingsley-Dowling and Howard Bradley both be appointed as Co-optees to the West (Outer) Area Committee for the 2007/2008 municipal year.

10 Political Nominations to ALMO Area Panels

The Strategic Landlord submitted a report which requested the nomination of Elected Members to the Outer West ALMO Area Panel

Appended to the report was a copy of the ALMO Area Panel Terms of Reference.

RESOLVED - That Councillors A Carter and R Lewis be appointed to the ALMO Outer West Area Panel.

11 Area Functions Schedule for 2007/2008

The Director of Environment and Neighbourhoods submitted a report on the Area Functions Schedule 2007/08. The report gave details on the updated Area Function Schedules and detailed the budgets available for delegated services for 2007/08.

The delegated functions to the Area Committee as at Appendix 1 attached to the report, included the following:

- Youth Service
- Community Centres
- Leeds Community Safety - CCTV Cameras
- Neighbourhood Wardens
- Police Community Support Officers (PCSOs)
- Waste Management – Recycling Banks
- Public Conveniences
- Well-Being Budgets

Paul Dishman, West Area Co-ordinator presented the report and informed the meeting that an update report on the Green Hill Community Centre would be

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submitted to the next Area Committee meeting in September. He also pointed out at the meeting that in addition to the Well-Being Fund figures, the Executive Board had agreed a £500,000 one-off release of General Fund Reserves at its meeting in April 2007 to accommodate a further £50,000 allocation for each of the ten Area Committees on a non-recurring basis.

It was also pointed out that this extra allocation which had been added to the revenue Well-Being budget was recommended by the Executive Board for use in two areas of strategic importance for the Council as a whole. These were:

- To carry out review of conservation areas in their geographical area (this was a Best Value indicator for the Council and it was felt that it was best addressed at a local level) and,
- Introducing residents' only parking/extra parking provision in particular areas of concern.

It was suggested that each of the three Wards in the West Outer area be allocated £15,000 to be spent in the conservation area of their choice as indicated above and that agreement should be reached between Ward colleagues as to which conservation area should be put forward at the next West (Outer) Area Committee meeting.

RESOLVED –

- (a) That approval be given to the updated Area Function Schedules for 2007/08.
- (b) That an update report on the future of Greenhill Community Centre be submitted to the next meeting of West Outer Area Committee Meeting.

12 Community Safety Issues - Outer West Leeds

Inspector Tom Horner, West Yorkshire Police gave an update on Community Safety issues in the West Leeds area for the past six weeks.

Attached as Appendix A to the submitted report was an update on Operation Champion which took place in May 2007. The Operation was a three day event which covered the Swinnow area as well as parts of the Pudsey and Tyersal areas. Inspector Horner informed the meeting that Operation Champion had been a tremendous success, officers were still working on some of the intelligence given and the Police were able to carry out drug raids in the area.

A lengthy discussion ensued and Members attributed the success of Operation Champion to the careful planning of both Inspector Horner and Gill Hunter, Community Safety Officer.

The Officers and Police were also congratulated on getting the passageway at the back of the Co-op Shop in Pudsey closed. Nuisance had been caused by

youths in the area who used this passageway as a urinal and as a place where they could take drugs etc.

Members regarded that the Police and PCSOs were now exhibiting a more positive attitude in the area by attending Surgeries/Forum meetings, working with and integrating with local youths in the area and generally being seen in the area. The Police were pleased with positive partnership working with the Youth Service and reported that residents had noted the positive effects of this, particularly in respect of Westroyd Park.

Inspector Horner also informed the meeting that from the 1st August 2007 Pudsey Weetwood Police Station would be known as North West Leeds Division. He then went on to explain the proposed changes to policing in West Yorkshire and that from October 2007 there would be more Police officers in the Neighbourhood Policing Teams which will mean more Officers in local areas dealing with local issues.

Referring to Minute 83(a), 20th April 2007 – Community Safety – Designated Public Places Order (DPPO) in Farsley, Inspector Horner tabled a detailed document titled ‘Pudsey DPPO Analysis’ and a table of options regarding additional Policing as part of his presentation for the DPPO application as referred to in Minute 11(c)(iii) below.

Members raised issues in relation to anti-social behaviour, criminal damage and under age drinking in the Farnley area which had necessitated extra PCSOs working this ‘hotspot’ area. Ward Members felt that there were Licensing issues which needed to be addressed in order that some of the problems could be solved. The Chair informed the meeting that he had discussed these problems with Inspector Horner and Tom O’Neill WYPA and had a recent meeting with Councillor J L Carter, who is a Member on the Police Authority, where he was informed that this was a City-wide issue.

Inspector Horner referred to the Smart Water campaign which the Area Committee had supported. The launch would take place on 24th July.

The Chair thanked Inspector Horner and Gill Hunter for their attendance.

RESOLVED –

- (a) That the Pudsey/Swinnow Operation Champion evaluation and the detailed update from West Yorkshire Police be noted.
- (b) That the name change of Pudsey Weetwood Division to North West Leeds Division from 1st August 2007 be noted.

13 Outer West Area Committee Well-Being Budget

The West Leeds Area Manager submitted a detailed report providing details of the amount of Well-Being capital and revenue funding available for the 2007/08 financial year and the commitments already approved.

Clare Wiggins, West Area Management Officer presented the report and responded to Members' questions and comments.

RESOLVED –

- (a) That the report and information appended to the report, which included the committed and available revenue and capital Well-Being Budgets for Wards in the Outer West area, be noted.
- (b) That following approval in principle to the Bramley Fireplace Scheme project in April 2006, for which a contribution of £25,000 capital funding was agreed, that it be noted the Project will now be supported in the 2008/09 budget and it will be revenue rather than capital support.
- (c) That the following decisions be taken in respect of new projects and requests for funding from the Well-being Budget contained in appendices to the submitted report:-

CAPITAL

- (i) Fencing Horsforth New Road Side - **£2,500 Approved** – The West Area Manager be instructed to write a letter to Highways Services informing them of this Area Committee's reservations at having to support this application.

REVENUE

- (ii) West Leeds Holiday Sports Programme - **£5,000 Approved**.
 - (iii) Reinforcement of Designated Public Places Order (DPPO) – Pudsey – **£10,948 - Approved Option 2** for the period from 21st July 2007 to 5th January 2008 and that regular update reports be submitted to Area Committee.
 - (iv) Fastrax Motorbike Project - **£880 – Approved**
- (d) That approval be given to set aside £15,000 (revenue) from the 2007/08 Well-being budget for small grants
 - (e) That approval be given to the small grant applications outlined in Appendix 5 of the submitted report
 - (f) That the following decisions be taken in respect of the small grants applications, **tabled as late Items**:-
 - (i) Farnley Community Life, Art Canvas Mural - £500 Approved.
Ward Members to be consulted on the location for the proposed Graffiti Art work.
 - (ii) Gardening in the Community - £500 Approved.
 - (g) That approval be given to assign the proposed designated amounts of Well-being budget funding for 2007/08 for the provision of skips (£2,594) and communication/consultation (£2,000)

(Note: After consideration of the above item both Councillors Mrs A Carter and Coulson left the meeting at approximately 10.10 a.m.)

14 Parks & Countryside Update for Outer West Leeds

The Chief Recreation Officer gave a presentation which would give an updating Members on the following issues concerning Parks and Countryside.

- The work of the service generally, including updates on quality assessments, satisfaction survey etc
- The work of the service within the area, including area specific updates on projects, quality assessments, satisfaction survey etc and,
- Plans and aspirations for the area.

Also appended to the report was a copy of the presentation.

The Chair welcomed Phil Staniforth to the meeting who responded to Members' questions and comments as he gave the Area Committee an update on Parks and Countryside across Leeds, pointing out the key achievements made throughout the City and, in particular, an extensive update on the parks in the West Outer Area.

The Officer gave an update on numerous parks and allotments in the West Outer area and the work undertaken and the work outstanding in Calverley Park, Victoria Park, Pudsey Park, Tyersal Park. A long discussion ensued where Members queried whether Section 106 Agreement money had been contributed to the work needed at the Farsley Recreation Ground and New Farnley Recreation Ground. In response, the officer informed the meeting that he hoped to have some plans in late July and August and would be consulting local Ward Members.

Councillor Russell informed the meeting that he had made a contribution from his MICE money towards some general improvements in Farnley Recreation Ground. In response, the officer advised the meeting that he would check up on this work and update Ward Members.

During discussions on the work outstanding at Post Hill, Members expressed their concerns that both Councillor A Blackburn and Councillor M Coulson, as Members on the Post Hill Consultative Group, had not been invited to its Annual General Meeting. The Officer informed the meeting that he would investigate and report back to Members.

The Chair thanked Phil Staniforth for his presentation.

RESOLVED -

- (a) That the contents of the report and presentation be received and noted.
- (b) That the Chief Recreation Officer be requested to investigate and report back to the Chair and Members as to why Councillor A Blackburn and Councillor M Coulson have had no further invitations to the Post Hill Consultative Group meetings.

Note: Councillor R Lewis arrived at the meeting at approximately 10.15 a.m. during consideration of the above item.

15 Environmental Health Update

The Director of Environment and Neighbourhoods submitted a report providing an update on the work of the West Leeds Environmental Health Team during the previous financial year, together with information on the priorities of that team within their service plan for the coming year 2007/08 and the five key priorities identified for the coming year:-

- To achieve the national performance indicators in relation to housing standards, decency and empty properties.
- To deliver the capital programme through loans, grants and regeneration projects.
- To investigate and respond to requests for service from the public in relation to public health matters.
- To support the 2012 Public Health Agenda
- To develop their work with partners including District Partnerships, Area Housing Partnerships, Primary Care Trust, Anti-Social Behaviour and Care and Repair to support the narrowing the gap agenda.

Ruth Lees, Service Manager, Environmental Health Services West Area Team presented the report and responded to Members' questions and comments.

The main issues raised were as follows:

New Smoking Legislation which bans smoking in public places. Members were informed that a team of Enforcement Officers were now visiting public houses etc enforcing the ban but there had been an increase in noise complaints with regard to patrons going outside to smoke.

Empty Properties – Members requested an update on two outstanding properties at School Street and Hawthorne Close. In response, the Officer informed the meeting that the property at School Street was still being investigated. Members were also informed that the owner of the property at Hawthorne Close had only recently accepted a price for the sale of the property.

The Chair thanked Ruth Lees for her attendance.

RESOLVED –

- (a) That the contents of the report and presentation be received and noted.
- (b) That the reference to New Wortley LAMP mentioned in paragraph 3.15 of the report is in the Armley Ward and not the Farnley and Wortley Ward.

16 Pudsey Bus Station Public Information Event

The Director of Environment and Neighbourhoods submitted a report to update Members on the recent Pudsey bus station public information event which took place to raise awareness of the Pudsey Bus Station proposals.

Clare Wiggins, West Leeds Area Management presented the report and, together with Paul Dishman, Area Co-ordinator, responded to Members' questions and comments.

Members were surprised to hear that there had been some adverse comments from local groups regarding the development of the current bus stands and short stay car park in Market Place. The Area Committee felt that these refurbishments would encourage shoppers into the Town Centre, especially now that there is going to be an advertising campaign for Pudsey Market and the Farmers Market.

RESOLVED - That the report be received and its contents noted.

17 Update on the Leeds Enterprise Growth Initiative (LEGI) for West Leeds

The West Leeds Area Manager submitted a report to update Members on the current application for LEGI funding in West Leeds and to inform them on the aims and objectives of what this funding will achieve in tackling worklessness in deprived neighbourhoods in the Outer Area wedge.

Paul Dishman, Area Co-ordinator presented the report and responded to Members' questions and comments.

Members expressed their concerns that through collaboration with West Leeds Area Management, it is also the intention to provide out reach services to Little London and Burley Lodge, as this area is not part of West Leeds.

RESOLVED –

- (i) That support be given to the application by BARCA-Leeds to the LEGI Programme Board to secure LEGI investment in West Leeds.
- (ii) That the West Area Manager be instructed to arrange a briefing meeting for Ward Members with LEGI Officers.

18 West Leeds Gateway Update

The West Leeds Area Manager submitted a report to provide Members with an update on progress on the West Leeds Gateway Regeneration area and to seek support for the next steps in developing the programme.

Appended to the report was a detailed work programme for the West Leeds Gateway Area Regeneration Team.

Paul Dishman, Area Co-ordinator presented the report responded to Members' questions and comments.

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Members expressed their concerns at the lack of consultation with Ward Councillors before decisions were being made at the West Leeds Gateway Board.

RESOLVED –

- (i) That progress to date on the West Leeds Gateway, as outlined in the submitted report, be noted.
- (ii) To endorse the need to establish project governance arrangements
- (iii) That the proposed programme of work for the Regeneration Team for 2007/08, as outlined in the submitted report, be approved.

19 Dates, Times and Venues of Future Meetings

Friday, 14th September 2007 at 2.00 p.m. at Pudsey Civic Hall.



Originator: Andy Mills

Tel: 3950805

Report of the Chief Community Safety Officer

Outer West Area Committee

Date: 14th September 2007

Subject: West Yorkshire Police Community Contact Points

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The report provides information on West Yorkshire Police's current community contact points and summarises good practice. It asks area committees to suggest further potential contact points, and to support the use of council premises if these are so identified.

1.0 Purpose Of This Report

The purpose of this report is to inform Members about West Yorkshire Police's community contact points, to seek Area Committee input into selecting further contact points (based on an evaluation of good practice) and to support the use of any council premises so identified.

2.0 Background Information

In line with local government reform, the police are seeking to improve the ways in which they can be contacted by and engage with the public. One aspect of this is the use of "contact points" based in communities rather than traditional police stations. (Note that this is different to police attendance at forums).

3.0 Issues for the area committee

- 3.1 Appendix 1 is an extract from an internal West Yorkshire Police (county-wide) review of its contact points. The summary indicates best practice. The most important point is the first one – the contact points should be located where people will go anyway. The arrangements range from the simple to the sophisticated – joint arrangements for sharing premises with other agencies. Some examples include joint surgeries with ward Members.
- 3.2 Appendix 2 provides information on current arrangements (note that these were correct at the time of writing but the most up-to-date versions can be found on the relevant Neighbourhood Policing Team webpage – see <http://www.wypnpt.org/>). Specific information on dates has not been included here; the purpose of the list is not to give the full details of contact points but to start a consideration of locations that may improve on these).
- 3.3 Through their local knowledge, Members may be able to propose other potential contact points or indeed be interested in developing further joint arrangements. Any suggestions from the area committee should be passed to the local Neighbourhood Policing Team, and the committee is asked to endorse the use of those locations as contact points (especially where these are council premises) if the police follow through on its suggestion. Note that the police's capacity to service further - rather than different – points might be an issue.

4.0 Implications For Council Policy and Governance

There are no implications for policy or governance.

5.0 Legal and Resource Implications

There are no legal and resource implications unless council premises are identified and resources requested to enable their use as contact points. In such cases the implications will be an issue for the relevant service and asset management. This report is not seeking funding for contact points from the area committee.

6.0 Conclusions

- 6.1 The use of contact points by the police is part of both the neighbourhood policing and the localization agendas.
- 6.2 West Yorkshire Police have identified good practice as to operating contact points.
- 6.3 Members may be able to identify opportunities for further good contact points within their wards.

7.0 Recommendation

Members are asked to consider this report and identify any further suitable contact points to the relevant Neighbourhood Policing Team, and the area committee is requested to support the use of identified premises for this purpose.

Community Contact Points – Examples of Good Practice (Extract)

A key aspect for Neighbourhood Policing Teams is the opportunity for face-to-face contact with the public to discuss local problems, many of which are suitable for NPT intervention on a problem-solving basis. Community contact points have a vital role to play in this process.

A survey of existing contact points around the force area in March 2006 revealed some inconsistency around the force, in that some NPTs had fixed regular contact points, whereas others had regular or non regular flexible points. At the Quality of Service Commitments Project Board on 21st June 2006, DCC Hodson agreed that as a general principle, all NPTs should have at least one fixed regular contact point per month, to provide some consistency and clarity for members of the community.

Summary of Good Practice

- **“Watering Holes”** – arrange contact points where people would congregate naturally, in areas that are a focal point for the community and that are likely to be visited for other purposes. E.g. regular coffee mornings, supermarkets, libraries. Using supermarkets etc for contact points has often resulted in issues being raised that are not of a local nature, due to visitors not always living in the locality. However, from a public reassurance point of view, it does give the member of the public the satisfaction of having been able to speak to somebody about his or her issue.

Divisions also need to be aware that the positioning of a contact point could preclude certain members of the community from attending. E.g. using church rooms may put off people not of that faith from attending. In Thornton (Bradford North), they have also experienced that where a contact point was based in church rooms, the church was against having computers installed in the premises.

- **Joint initiatives** - contact points that are jointly run with other partnerships tend to be more effective, in terms of being able to suggest and offer solutions to problems raised at the time.
- **If residents won't come to you, go to them** - e.g. a Reassurance Mapping Project on the Rivers Estate at Airedale/Ferry Fryston, Castleford. This is a previous mining community where the residents historically have tended not to engage with the police. The police turned the tables around by knocking on doors and speaking to residents to find out what local problems existed. This was followed up by a proper action plan and an initiative to deal with the problems. Without this the trust gained by the police would have gone.
- **Flexibility with opening times** - most contact points are only open during office hours, but feedback suggests that this excludes many people in employment with regular hours. Some divisions are currently experimenting with opening some contact points in evenings. However the concern is that these hours may then preclude the elderly from

attending. Possibly the solution could be to alternate day time opening and evening opening of some individual contact points. The disadvantage of this is that premises that open in the evenings are harder to find when looking for accommodation to host community contact points.

- Creativity with staffing - in most Divisions, contact points are staffed using primarily PCSOs, to leave Police Officers free to deal with core business. In Bradford Community Safety area and especially in Keighley Division, Inspector Tony Walker set up community contact points staffed by Police Volunteers. The Volunteers receive training on routing enquiries and complaints and so far have fielded many complaints and enquiries, which previously would have gone to Help Desks. A further advantage of staffing the contact points with volunteers rather than PCSOs was that it left the PCSOs free to do proactive community work.
- Publicity – contact points need to be well publicised, particularly those that are not at a fixed point and not held regularly. Different methods of publicising have been used, such as advertising in local papers, force web site, through Neighbourhood Watch schemes etc.

Accommodation - Often the acquisition or leasing of non-police accommodation, or leasing of police accommodation to other partners is involved in the setting up or continuance of any contact points.

Conclusions

The findings of the research to date identify that the organisation does not have a corporate response to the running of Community Contact Points, particularly in relation to maintaining records of visitors to contact points, information obtained and resulting actions.

Community Contact Points are a form of engagement activity. The force has a Community Engagement Policy and work to date has identified that there are varying degrees of engagement activity taking place. What is apparent is that as an organisation, we do not have systems and processes that allow us to capture our engagement and operational activity. We need to be able to audit that activity and to capture 'who, what, why, where, when and how' it takes place. Proposals have been suggested around the development of an information hub to address this problem, linked to recording key individual networks.

Inspector Penny Abson – HQ Community Safety 5/3/07

Current NPT Contact Points

City & Holbeck

Rothwell: Every Thursday between 4pm and 6pm at Rothwell Library, Marsh Street, Rothwell Centre.

Middleton: Every Wednesday between 2.30pm and 4pm at the St George Centre Middleton. Every Thursday between 2pm and 3pm at the Middleton Family Centre at 256-262 Sissons Road Middleton, a joint surgery with the Leeds South Homes housing representative.

Belle Isle: Between 1130am and 1pm every second Monday at the Belle Isle Family Centre (St Barnabus Church, Belle Isle Road).

Methley: Every second Wednesday of the month between 4pm and 6pm at the Methley Community Centre.

Drighlington: On a weekly basis on Saturdays from 1030am to 1130am at the Drighlington Library, Moorland Road, Drighlington.

Gildersome: Every Saturday on a bi-weekly basis from 10am - 12am at the Gildersome Library.

Ardsley: Every Wednesday from 12 noon to 2pm at East Ardsley Community Centre, Main Street, East Ardsley.

Morley Police Station: The Morley Police Station Help desk is open from 8am - 8pm every weekday from Monday to Friday, and from 10am - 6pm Saturdays. The Help Desk is closed Sundays.

Officers are available to speak to at the following locations on a weekly basis:

Mondays....3pm to 5pm St Lukes Church Malvern Road **Beeston**

Wednesdays....3pm to 5pm Co-Op Town Street **Beeston**

Fridays...4pm to 5pm St Matthews Community Centre St Matthews Street **Holbeck**

City NPT Contact Points: The HUV contact point takes place each Wednesday between 12pm and 2pm at the Round Foundry Media Centre, David Street.

Pudsey Weetwood

Ireland Wood, Tinshill, Cookridge, Adel & Holt Park: (ASDA at Holt Park).

The police contact point at the stables Adel is being discontinued due to lack of attendance. A new venue for the Adel contact point will be the Adel War Memorial Club.

Horsforth (Morrisons on Town Street): Police contact point between 11am to 1pm.

Yeadon & Rawdon: The Morrisons surgery is held on every Wednesday 11am - 12 noon.

Guiseley: Morrisons, Otley Rd 12 noon - 1pm. Surgeries run on the 1st and 3rd Wednesday of the month.

Otley: every Tuesday at Otley Library, Nelson St, Otley 2pm - 4pm.

Pool: 10am - 12 noon on the fourth Thursday of every month at The Methodist Church Hall,

Bramhope: The Robert Craven Memorial Hall between 10am and 11am.

Armley: Armley One Stop Centre, Town Street, Armley, Thursdays, 10am - 12 noon.
Armley Mosque, Brooklyn Terrace between 2.30pm and 3.30pm.

The Armley Street Wardens Surgery is held on Monday mornings 10 - 10:30am at Wortley Community Centre on Green Lane/Tong Road. PCSOs do not attend this on a regular basis.

The Raynville surgery will be held at Hollbush Primary school.

Bramley: every Tuesday 10am-12pm at the Bramley Housing Office, Town St, Bramley.
The Fairfield Police Surgery will be held once a month at Fairfield Community Centre, Fairfield Terrace.

The Rossfield surgery will be held at St. Peters Church.

There is also a surgery held at Whitecote primary School for parents and local residents.

Pudsey & Swinnow: Pudsey One Stop Shop, Pudsey Town Hall between 10am - 12pm.
A Police Surgery is held at St James' Church.

Tyersal: Tyersal Social Club on Wednesdays between 7pm and 9pm.

Tyersal Road at 7.30pm until 9pm.

Farsley: The Police Surgery is held at Farsley Library.

Calverley & Rodley: Calverley Methodist Church, *Chapel Street*.

Farnley: Police Surgery at Cow Close Library

Police Surgery at St James Church Hall, New Farnley on Thursdays 10am until 12 noon.
Police Surgery at St Michael and all Angels Church Hall on Tuesdays 6pm until 8pm.

Wortley: Police Surgery at St John's Church, *Dixon Lane* Wortley at 5pm to 7pm.

The Gambles: Police Surgery is held between 10am-12noon at the Library on *Heights Drive*

North East Leeds

Wetherby - Town Hall

Wetherby school gate contacts:

St. James Primary 3.00pm to 3.20pm

Crossley St. Primary 3.00pm to 3.20pm

Deighton Gates Primary 3.00pm to 3.20pm

St. Josephs Primary 3.00pm to 3.20pm

Thorner - Parish Centre 10.00am

Victory Hall contact point - Parish council meeting 7.00pm

Aberford 7.30pm

Scholes Community Forum Manor House 9.45am

Barwick & Scholes Parish Council Scholes, Village Hall

Barwick Methodist reading rooms 7.30pm

Scarcroft Village Hall 8.00pm

Boston Spa

Boston Spa Comp school gates 3pm – 3.45pm

Millennium Gardens 11 – 11.45am

Bramham - OAP shelter 4pm -5pm

Clifford - Village Hall 4pm - 5pm

Walton and Thorp Arch at Walton Village Hall 4pm - 5pm, 11am - 12noon

Shadwell parish meetings and contact points 7.15pm – 8.00pm

Collingham with Linton parish meetings and contact points 7.15pm – 8.00pm

North East Inner

Sainsburys, Moor Allerton Centre

Lingfields Open House, Alwoodley

North Call, Cranmer Bank, Alwoodley

Stainbeck Church, Stainbeck Road, Meanwood 1pm - 2pm

Open Door (opposite Allerton Grange High School), 225 Lidgett Lane, Roundhay Monday –

Friday 10am-4pm, Saturday 10am-2pm

Tesco, Roundhay Road

Chapel Allerton Children's Centre (new), Blake Grove, Chapel Allerton 10am-12pm

East Outer

Swarcliffe and Stanks forum at St Gregor's social club

Crossgates Forum at Cross Gates and District Good Neighbours building (opposite Cross Gates Shopping Centre, on Station Road, next to the church)

Halton Moor: Joint surgery with local councillors - Halton Moor One Stop Shop and Halton Library on the first Saturday in every month.



Report of the Directors of City Development and Environment and Neighbourhoods

Outer West Area Committee

Date: 14th September 2007

Subject: Conservation Area Reviews

Electoral Wards Affected:
Calverley & Farsley
Farnley & Wortley
Pudsey

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The report provides information about Conservation Areas and recommends an approach to Conservation Area reviews.

Each Area Committee has been allocated an additional £50,000 this year from General Fund Reserves for 2007/08. One of the areas identified by the Executive Board that they would like Area Committees to consider when deciding how to spend this extra money was on carrying out Conservation Area Reviews.

The report provides information about Conservation Areas and notes that Leeds now has 64 Conservation Areas but so far only 5 of these have up-to-date appraisals.

It is suggested that the Committee considers allocating an amount from this year's well being allocation (estimate of £15,000 per Conservation Area review at this stage) to support a review of a Conservation Area. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which follows planning guidance.

1.0 Purpose Of This Report

The report provides information about Conservation Areas and recommends an approach to Conservation Area reviews.

2.0 Background Information

- 2.1 Each Area Committee has been allocated an additional £50,000 this year from General Fund Reserves for 2007/08. One of the areas identified by the Executive Board that they would like Area Committees to consider when deciding how to spend this extra money was on carrying out Conservation Area Reviews. This is a Best Value/Comprehensive Performance Assessment indicator for the Council. Executive Board would like to make progress in this area and feel there is an opportunity for the Area Committees to influence how this work goes forward.
- 2.2 A Conservation Area for this purpose is one designated by a local authority under the Planning (Listed Buildings & Conservation Areas) Act 1990. The Act defines it as “an area of special architectural or historic interest, the character or appearance of which it is desirable to preserve or enhance”.
- 2.3 Central government policy is set out in Planning Policy Guidance Note 15 (PPG 15). The government expects local authorities to review “from time to time” which areas it has chosen to be Conservation Areas and to bring forward ideas for their conservation through appraisals/management plans. Designating and reviewing Conservation Areas is a planning function carried out by the Sustainable Development Unit (SDU) in City Development.
- 2.4 Leeds now has 64 Conservation Areas but so far only 5 of these have up-to-date appraisals. The requirement for current appraisals has become a Key Performance Indicator under the Best Value/Comprehensive Performance Assessment. Although national targets are yet to be set, a poor performance in this area of work could clearly lead to loss of future government funding support. It may also lead to a number of out dated Conservation Area appraisal documents over time if action is not taken to do further reviews.

3.0 Main Issues

- 3.1 City Development have developed a modified version of the appraisal and management plan system outlined in PPG15 and set out in English Heritage Guidance. Normally the management proposals are incorporated into the appraisal rather than being published separately. Three principles are followed.
- an appraisal must also include a review of a Conservation Area’s boundaries as these are inevitably out-of-date as notions of what is worth conserving change over time.
 - the local community must be involved in the process to ensure that there is support for the appraisal and that it can be treated as a “material consideration” in the planning system.
 - the published appraisal should be to a common format which is short, practical and available on the web.

- 3.2 The whole process takes about 15 weeks per area on average. Work can be divided into three areas:
- Professional – management and survey/analysis/appraisal writing
 - Graphical/IT – preparing documents, exhibition and publicity material, web publishing
 - Administrative/logistical – progress chasing, leafleting, meeting.
- 3.3 Some of the steps could be handled in-house by SDU (through temporary posts and with possible help from Area Management with local contacts and consultation) but the piloting through the planning system can be done only by SDU. The meat of the work could be done by either SDU (again through temporary posts) or by consultants.
- 3.4 As part of the City Centre Area Action Plan in the Leeds Development Framework, the 10 Conservation Areas in and around the city centre (UDP boundary) are currently under review as part of a characterisation project being developed with English Heritage and part-funded by them. The work is being done by Jacobs under the Strategic Design Alliance. This GIS-based project aims to give a better understanding of the character areas which make up the city centre and from this to review and appraise the Conservation Areas there. This has the benefit of rooting the Conservation Areas in their wider area. It also brings economies of scale in reviewing the Conservation Areas in a batch. This is suggested as a useful model for the rest of the City.
- 3.5 Where communities have already undertaken conservation area studies these can be picked up and used where appropriate. For the majority however no recent work has been done and it would be more practical to set up a team to carry out around 10 reviews in an overlapping rolling programme which will require careful timetabling. This would aim to deliver in approximately 12 months a consistent set of appraisals embedded in GIS.
- 3.6 Based on recent experience an indicative cost for 10 scattered Conservation Area Reviews (one per Committee area) would amount to about £100k for professional work. To this would need to be added £50k for additional SDU project management giving a total of £150k. If more than 10 reviews took place there might be further economies of scale.

4.0 Proposals

- 4.1 Attached to this report are two appendices. The first is a map which shows the 64 designated Conservation Areas and Area Committee boundaries. The second appendix is a table highlighting the Conservation Areas in each Committee's area.
- 4.2 It is suggested that the Committee considers allocating an amount from this year's well being allocation (estimate of £15,000 per Conservation Area review at this stage) to support a review of a Conservation Area. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which follows planning guidance. Once the details about the number of reviews to be supported has been collated this will enable officers to put

together a programme and finalise the financial contributions required from each of the Committees.

- 4.3 It is recognised that the number of Conservation Areas varies across the different Area Committee areas. In some areas Members may wish to progress more than one review and this may be feasible but will depend on capacity within SDU to progress a large number of reviews in a rolling programme. If the Committee wants to put forward more than one area for review it is suggested that a priority is given to them if possible to assist with programming of work.
- 4.4 In terms of selecting which area(s) to review at this time, the Committee might wish to consider those Conservation Areas which:
- Are subject to the most development pressure/regeneration effort and where up to date boundaries and appraisal will therefore have the most impact
 - Are in communities already expressing interest in their future development which would allow the Conservation Area Review work to be part of wider community led initiatives such as Village Design Statements

5.0 Implications For Council Policy and Governance

The proposals outlined in this report fit with existing Council policy and address an area which will have an impact on Best Value/Comprehensive Performance Assessment indicators.

6.0 Legal and Resource Implications

As indicated in Section 4, there is an estimate of £15,000 per Conservation Area review at this stage. Corporate Finance have confirmed that a programme of reviews as suggested in the report would be an acceptable way to utilise the funding available to the Area Committees. Any spend from a co-ordinated programme of reviews from this year's allocation which slips into the next financial year would not present a problem.

7.0 Conclusions

In making the additional £50,000 allocation to each Area Committee in 2007/08 the Executive Board had an expectation that Area Committees would spend some of this on carrying out Conservation Area Reviews. It is suggested that the Committee considers allocating an amount (estimate of £15,000 per Conservation Area review at this stage) to support a review of one or more Conservation Areas. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which fits with planning guidance and can be incorporated into the work programme for the Sustainable Development Unit.

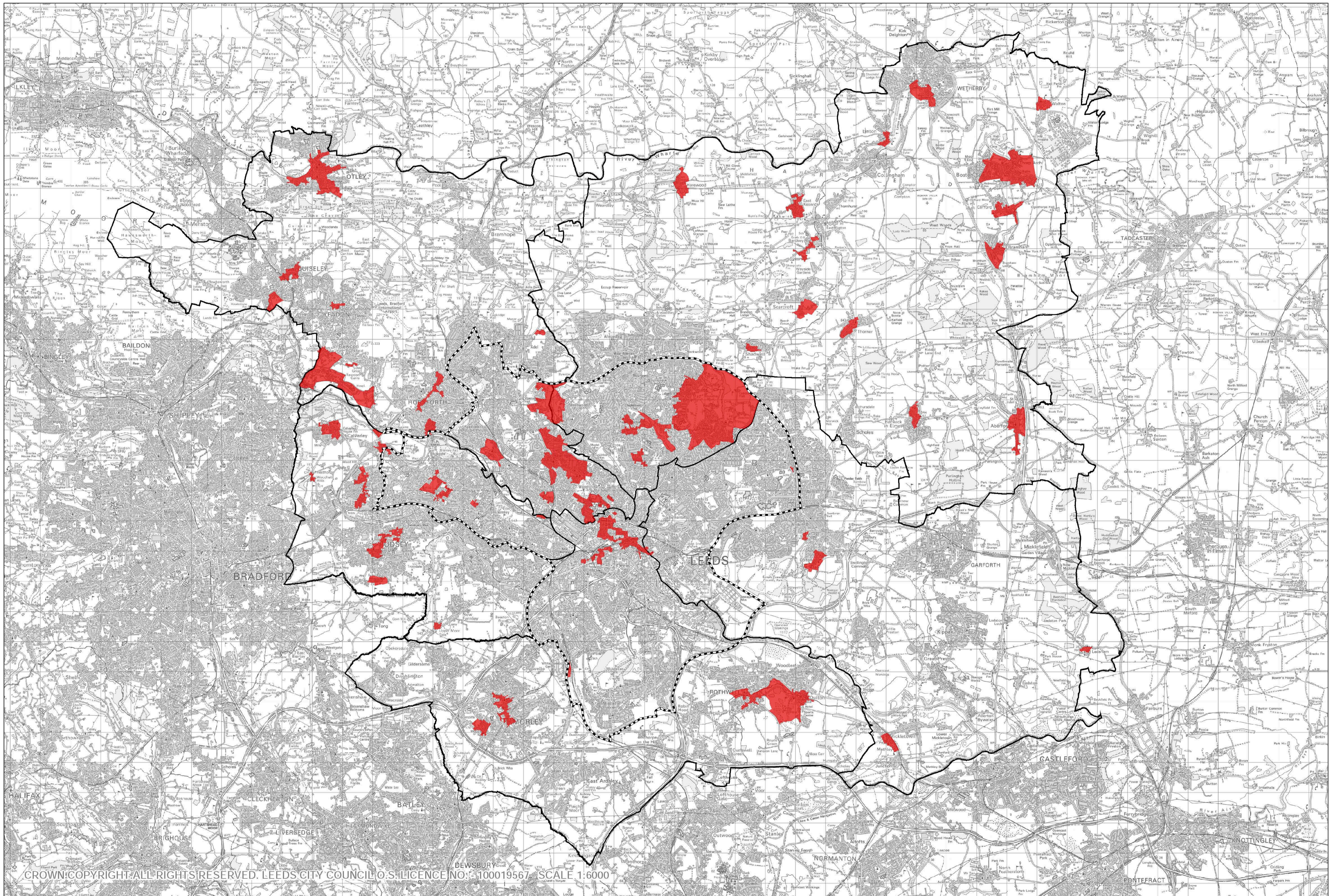
8.0 Recommendations

The Area Committee is asked to consider the proposal in the report and agree an allocation and priority for conservation area reviews in its area.

<p>North West Outer <i>Otley</i> Guiseley Town Gate Guiseley Park Gate Yeadon Rawdon -Cragg Wood Rawdon – Little London Rawdon – Low Green Horsforth Horsforth - Newlay Adel</p>	<p>North West Inner Kirkstall Abbey Burley Village Meanwoodside (part) Headingley <i>Moorlands</i> <i>Clarendon Road</i> <i>Hanover/Woodhouse Squares</i> <i>University</i> <i>Blenheim Square</i> <i>[West Park]</i></p>
<p>West Outer Calverley Woodhall Hills Farsley Calverley Bridge Rodley (part) Pudsey Fulneck Upper Moorside</p>	<p>West Inner Rodley (part) Bramley Town Street Bramley Hough Lane Bramley Hill Top Armley Mills <i>[Armley]</i></p>
<p>South Outer <i>Morley Town</i> Morley Dartmouth Park Rothwell Oulton</p>	<p>South Inner <i>Queen Square</i> <i>City Centre</i> <i>Canal Wharf</i> <i>Eastern Riverside (part)</i> <i>Holbeck</i> Stank Hall</p>
<p>East Outer Colton Whitkirk Ledsham Methley</p>	<p>East Inner Seacroft Dawson's Court <i>Eastern Riverside (part)</i></p>
<p>North East Outer Harewood East Keswick Bardsey Scarcroft Shadwell Thorner Barwick Walton Wetherby Linton Boston Spa/Thorp Arch Clifford Bramham Aberford</p>	<p>North East Inner <i>Roundhay</i> Chapel Allerton <i>Gledhow Valley</i> <i>Chapelton</i> Meanwoodside (part)</p>

Italics indicates CA already reviewed/work programmed
 [Brackets] indicate proposed CA where review already underway/complete

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Originator: Steve Crocker

Tel: 3950966

Report of the West Leeds Area Manager

Outer West Area Committee

Date: 14th September 2007

Subject: Area Managers Report

Electoral Wards Affected:

**Calverley & Farsley
Farnley & Wortley
Pudsey**

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This Area Manager's report examines four projects being delivered through the Outer Area Committee and summarises the progress being made. The four projects area as follows

- Pudsey Town Centre Improvement scheme
- Farsley District Centre Improvement scheme
- The Groundwork environmental improvements
- Youth Development worker

Outer West Area Committee are asked

- to note and comment on the progress being made in these four projects
- to continue to support the work of Groundwork in Outer West Leeds and
- to consider the future role of the Youth Development Worker post and the option of funding voluntary and community youth groups more directly in the Outer West Area Delivery Plan for 2008/9 .

1.0 Purpose Of This Report

1.1 This Area Manager's report examines four projects being delivered through the Outer Area Committee and summarises the progress being made. The four projects area as follows

- Pudsey Town Centre Improvement scheme
- Farsley District Centre Improvement scheme
- The Groundwork environmental improvements
- Youth Development work

2.2 Background Information

2.1 Executive Board made provision for the Town & District Centre Regeneration Scheme (T&DC) and on 18th May 2005 it agreed the process which has guided the selection and development of proposals. The overall budget for the scheme increased to £11.9 million, with £7.5 of this funding being allocated for T&DC schemes. The key criteria for the schemes are for them to:

- Be for the economic regeneration of town, village and district centres
- Be linked to the achievement of Council priorities
- Not create any additional revenue implications for the Council

Pudsey and Farsley were given 'in principle' support by Asset Management Group in October 2006. Only five schemes across the city were recommended to progress to the detailed design stage.

2.2 Groundwork Leeds is an Environmental Charity working throughout Leeds. They work with the local community to help them address environmental problems in their local area. In West Leeds they have been working with different partners and community groups to help achieve this. The main aims of Groundwork are to help develop community interest in the neighbourhood through their active involvement in environmental improvements.

2.3 A Youth Development worker post was jointly funded in 2006/7 by the Inner and Outer West Area Committees specifically to deliver on the Area Delivery Plan objective of encouraging volunteer youth provision and providing more youth provision for the 9-13 year old age group.

3.0 Main Issues

Pudsey Town Centre Regeneration

3.1 The original business case for Town and District Centre funding for Pudsey included:

- Market refurbishment
- Pudsey Town Hall floodlighting
- Leisure Centre artwork
- Shop front improvement scheme

- Street lighting replacement / upgrade

Since the original business case was submitted, funding has been requested for two further elements. These are (a) creating a bus lay-by and re-aligning the footpath layout on Lidget Hill and (b) improved public toilet provision. These have recently been approved by the T&DC Programme Board.

- 3.2 There are two major complimentary schemes which support the Pudsey town centre regeneration work funded through the T&DC. These are Metro's proposals to develop a new bus station in Market Place and associated highways works funded through the Local Transport Plan, and Parks and Countryside's plans to improve Pudsey park, also funded through the T&DC scheme. A detailed report on the former was considered by the Outer West Area Committee at their last meeting on July 13th 2007. Information about the latter is included in the report on West Leeds Country Park elsewhere on this agenda. In addition, the landlord of premises at 5-9 Church Lane is now contributing financially to the removal of the large planter in this location to ease pedestrian flows along this area of footpath.

Bus station

- 3.3 A new bus station is planned for Pudsey, incorporating the following features:
- Covered passenger concourse
 - Enclosed and secure passenger waiting area
 - Metro 24/7 CCTV coverage of internal and external areas of site
 - Real time bus information
 - New signage, passenger information, help points and seating
 - All bus stops located in central location
 - Dedicated stands for longer FTR buses
 - Easy access and level boarding onto buses
 - New lighting to bus station and footpaths
 - Crossing points
 - Improved footpaths around site
 - High profile bus station design
 - Improved traffic flow on Church Lane
 - One-way system around Market Place will be reversed
 - Road side bus stops on Church Lane relocated into new bus station
 - New service bays provided
 - Traffic signals provided to assist exit from Market Place onto Church Lane
 - Improved traffic management
- 3.4 The next steps are for a planning application for the bus station to be submitted. It is anticipated that this will be during August 2007 and determined by the autumn. In the meantime, the Traffic Regulation Order (TRO) approvals are also being sought. As requested by local businesses, no work will take place on site in the run up to Christmas other than preliminary ground investigations. Work is programmed to start on site early 2008.

Highways and Car parking

- 3.5 The re-modelling works to the Leisure centre car park were completed on time, in May this year, funded through the T&DC scheme. This created additional spaces to compensate for the spaces which will be lost through the bus station redevelopment. Various highway improvements will be undertaken as part of the bus station development once planning permission is obtained. The TROs are currently being sought.

Market refurbishment

- 3.6 Plans to refurbish the market, funded through the T&DC scheme, are currently being implemented. The market has been temporarily re-located to Market Place and work started on site on 25th June.
- 3.7 The new market will include a disabled access ramp, improved signage, new stalls with improved protection from the elements, better drainage and block paving. Work is scheduled to be completed by 26th October 2007. It is hoped that these improvements will help rejuvenate the market and monthly farmers market. The West Leeds Area Management team is currently investigating the possibility of establishing a craft fayre and also considering an advertising campaign to promote the regular open market and farmers' market.

Pudsey town hall external lighting scheme

- 3.8 Although Pudsey town hall is not a listed building, it is an historic building occupying a prominent position within the town centre conservation area. The scheme involves lighting the Robin Lane and Lowtown elevations to highlight the most interesting features of the building. This could increase the vibrancy of the town centre, especially during the winter and help promote a developing evening economy. Funding for this element of the scheme has been secured through the T&DC scheme.
- 3.9 A contractor has been selected and work is due to start on site on 13th August, subject to planning permission being obtained. Members have requested that the work should be completed before the Christmas lights switch-on on 16th November. The scheme should be completed by mid October.
- 3.10 The scheme is highly energy efficient. It will consist of around 60 light sources with the total wattage of the combined fittings being 1.26 Kwh. This compares with a typical washing machine which uses 1.27kWh and a typical tumble dryer which uses 4.48kWh. The light fittings in general are ultra high efficient LED luminaries giving up to 100,000 hours life. The lighting scheme is controlled via a state of the art controller, giving full control over when lighting is switched on and providing several options of control. This could mean restricting the lighting, for example, from dusk to midnight or 2.00am, thus conserving energy.

Leisure Centre artwork

- 3.11 The exterior of Pudsey Leisure Centre, particularly the Market Place and car park elevations is not particularly attractive, does little to raise the profile of the leisure centre and does not contribute to a positive civic realm. An artist will install artwork to the bricked up windows, to create the appearance of the building being 'opened up'

and create a more vibrant and welcoming image fronting onto Market Place and the proposed new bus station. A local artist, involved with the I ♥ West Leeds festival has been commissioned to undertake this work and will be linking in with local school children and older peoples' groups who are meeting at the Leisure Centre over the October half term holidays. Planning permission will be required for this installation and it is hoped that the work will be completed before the end of the year. Funding for this element of the scheme has been secured through the T&DC scheme.

Street lighting

- 3.12 Pudsey ward is within the first phase of the PFI street-lighting scheme. Part of the Pudsey town centre regeneration scheme focuses on enhancing the street-light provision and improving the civic realm by supplementing the PFI scheme with funds to supply heritage style lighting within the Pudsey town centre area. The PFI replacement scheme has already commenced in Pudsey ward. However, a tightly drawn area within the town centre has been omitted until an appropriate style of lighting is selected. This will involve the replacement of 24 columns. It is anticipated that this part of the scheme will be completed by the end of the year. Funding for this element of the scheme has been secured through the T&DC.

Public toilet provision

- 3.13 The Outer West Area Committee commissioned QA Research to undertake the 'Pudsey User Perceptions Survey' in July 2005. This survey included 400 face-to-face interviews carried out with Users of Pudsey town centre and 50 further surveys with Business Providers within Pudsey town centre. A gap analysis was undertaken to provide a comparison of importance scores with performance satisfaction scores. This analysis allows the identification of priorities for improvements for Users within Pudsey town centre. The top priority for improvement for Users was public toilet facilities with an importance score of 8.75/10, a performance score of 2.59/10 and a gap analysis figure of -6.16. Similarly the gap analysis for Businesses showed public toilets as the top priority for improvement with an importance score of 8.10, a performance score of 1.90 and a gap analysis figure of -6.20.
- 3.14 The existing public toilets in Market Place within Pudsey town centre offer very low quality provision. They do not compliment Metro's proposed investment in terms of the new bus station or the imminent market refurbishment. LCC have encouraged Metro to provide public toilets as part of the new bus station development. However, Metro does not usually provide public toilets within un-staffed smaller scale bus stations. The architects working for Metro have examined a number of options, but space is very limited and it is important to maintain sight lines for safety and security. Inclusion within central bus station island is impossible due to building footprint limitations and the impact of FTR buses and queue placement.
- 3.15 Provision for new public toilets in their current location has therefore been added to the original business case and approved by Programme Board for T&DC scheme funding. These proposals include:
- Facilities accessible to all
 - Heating
 - Fully tiled walls and floors

- Glass blocks to allow natural light

- 3.16 The existing facilities have been vandalised on several occasions. This has been partly due to their close proximity to the trade waste bins for the shops on Market Place. This has been addressed by bollards being installed to the side of the toilet block to avoid arson attacks with the bins being set on fire. Any refurbishment or new build solution would involve retaining these. In addition, SDA have been asked to develop a solution for storage of the trade waste bins as part of Phase 2 of the Pudsey scheme. The bus station proposals will increase pedestrian flows in Market Place and therefore increase usage and natural surveillance. Similarly the refurbished market should attract additional customers. The bus station will include significant CCTV coverage (at no cost to LCC) linked to Metro's central control which is monitored 24 hours per day. This again should minimise incidences of vandalism and anti-social behaviour.
- 3.17 To refurbish or rebuild in the current location would not incur any additional revenue cost in terms of cleansing or maintenance. City Services have confirmed that maintenance and cleansing would in fact be easier and more effective in a new streamlined facility.
- 3.18 A design including a pay turnstile has been discounted following consideration of how such provision works elsewhere. Advice from Markets who operate a pay facility in Kirkgate Market is that it would be unlikely to be effective without a toilet attendant. The Outer West Area Committee is unable to fund such a post as it would represent a long term pressure on the Well-being budget. City Services are not able to provide staff to supervise any new facility.
- 3.19 The T&DC Project Board have also asked that given that funding has been agreed, that Area Management should investigate the possibility of creating new public toilets within the front of the Leisure Centre building as an alternative and possibly less expensive option compared to that proposed above.

Lidget Hill improvements

- 3.20 Currently there is significant congestion within Pudsey town centre, especially due to the current on-street bus stops. This will be partially addressed through the Church Lane bus stops being moved into the new bus station. Bus operators are being encouraged to use the new bus station once complete. However, it is unlikely that operators running routes along Robin Lane onto Lidget Hill will divert to the new bus station as this would significantly lengthen journey times.
- 3.21 It is therefore proposed that bus stop no. 450 12295 on Lidget Hill is pulled back off the street into a partial lay-by. In many cases, Metro does not favour bus stop lay-bys as it is difficult for buses to pull out into the traffic flow. However, in this case, there are regular breaks in the traffic due to the close proximity of the bus stop to the traffic light signalled junction. Metro have carried out a site visit and confirmed this is an acceptable proposal.
- 3.22 In addition, it is proposed to remove three pavement level flowerbeds adjacent to the bus stop on Lidget Hill as these are very unsightly. They are regularly trampled,

hinder pedestrian flow and do nothing to contribute to the town centre environment. The proposal is to remove the flowerbeds, and re-surface with bitumen. The possibility of re-surfacing with block paving has been discounted due to the high cost and problems of split site levels. Two benches would also be installed to deal with the change in levels. Six square planters would be installed as these would have a positive aesthetic impact, but not hinder pedestrian flow. Parks & Countryside have confirmed that they would plant these and take responsibility for ongoing maintenance.

- 3.23 The Lidget Hill improvements were not included within the original bid for T&D C funding as the original scheme focused on Market Place and maximising the impact of the new bus station. It was hoped that the bus stop would be re-located into the bus station, but as the scheme design has progressed and consultation between Metro and bus operators has taken place, it has become evident that this is unlikely to happen. The state of the flower beds has gradually worsened and there has been significant pressure from the Outer West Area Committee Chair and ward Members to tackle this problem. In addition, the landlord of 5-9 Church Lane has offered to contribute to the removal of the raised planter outside Ainsleys. Highways are currently securing a contractor to undertake this work. It is important to recognise this private sector investment and demonstrate LCC investment and commitment to improving the town centre streetscape in this area.
- 3.24 Land ownership details are currently being confirmed and consultation will take place with businesses that would be affected. The majority of the area included in the proposals is vested with Highways. However, a small part is in private ownership and Legal Services are currently investigating this.
- 3.25 Some funding has been secured through the T&DC scheme to create a new bus lay-by, re-pave and install new planters and a bench. However, initial returns from statutory undertakers show that a number of services would be affected by any highway works and this could add significantly to the cost of this part of the scheme; potentially in the region of £50,000, although this figure is difficult to confirm until further investigations are undertaken. Views are sought from the Area Committee on whether to pursue this work due to the potentially high cost. If it were to be pursued, it is suggested that the Area Committee Well-being fund should be utilised as a contribution to the funds already secured through T&DC scheme.
- 3.26 Lidget Hill car park is currently in a very poor state of repair. It requires re-surfacing and re-lining. It is unlikely that any additional spaces could be created. However, re-furbishment and new signage would make it more attractive to car users. Cost estimates are currently being sought, with a view to requesting Area Committee Well-being funding to match fund Parking Services contribution.

Shop fronts scheme

- 3.27 An important part of the Pudsey regeneration scheme focuses on improving the general appearance of Market Place and the surrounding area. Proposals initially included improvements to the forecourt and facades of the shops, new security shutters and new glass canopies to replace the 1960's concrete canopies that detract from the physical appearance of Church Lane. The aim is to create a more visually

attractive uniformity within areas of the town centre where differing advertising hoardings and signage have a negative impact.

- 3.28 Council policy is that schemes that offer private benefit should seek third party match funding. Attempts have been made to secure a commitment from leaseholders to this scheme, with mixed response. Approximately half the leaseholders contacted have shown some interest in making a financial commitment. However, without further support it is very difficult to progress this element of the scheme. The Strategic Design Alliance have been asked to provide a more detailed feasibility study on the canopy element to ascertain whether the estimated cost for this work is realistic.

Consultation

- 3.29 Consultation has so far included Outer West Area Committee Members, businesses located in Market Place and the wider public. LEDA has been consulted and informed development of the business case. West Leeds Area Management staffs have also provided briefings at the Pudsey & Swinnow forum, Claremonts and Ryecrofts resident meetings, and have been interviewed on Pudsey Grangefield FM. Regular officer meetings of the Pudsey town centre action group have also helped steer the project. Metro have also consulted with the WYPTE Board.

Farsley Town Centre Regeneration

- 3.30 The scheme aims to improve the vitality and viability of Farsley Town Centre for workers, residents and visitors. Farsley Town Street has over the last five years shown signs of being run down, with vacant business premises, potentially short term, secondary retail outlets emerging, and worn street furniture. This coincides with a dramatic increase in the reported instances of anti-social behaviour in the area, predominantly around the Town Street.
- 3.31 It is intended that the scheme will regenerate the Town Street, attract business confidence and investment, and maintain and attract public interest in the retail outlets. It is also intended to foster a greater pride by the community in their environment, which in turn can have an impact upon anti-social behaviour. This in turn will create greater confidence in public safety.
- 3.32 There are 10 elements to the Farsley T&DC scheme. The first element is CCTV – installation took place in October 2006 and along with other interventions, this appears to have had a positive reduction effect upon anti-social behaviour in the area.
- 3.33 The second element is fencing to the exterior of the “Minster Flats” – proposals were to install heritage railings, which match the decoration on the on church spire, on the wall in front of “Minster” flats (inc. Durham Court etc) which sit directly on town street, in order to provide demarcation line between public footpath and gardens of flats and increase security and reduce anti-social behaviour. This work was undertaken during March 2007 and it has been very positively received.
- 3.34 Improvements to the exterior of Farsley Library include proposals to re-surface library car park; improve signage; install automatic door to improve access; provide demarcation to car park and make safe; reduce size of existing wall to entrance way

at the side of the steps in order to open entranceway up and improve community safety; replace existing uneven steps; improve existing seating area to side of library and cut vegetation back. This will improve the general appearance of the Library, while ensuring access is fully DDA compliant and that the frontage is opened up, in order to improve safety and reduce incidences of antisocial behaviour. The designs for this work are now reaching completion and work should be undertaken by the spring of 2008.

- 3.35 The work to renovate and remodel of the Samuel Marsden Memorial Garden involves the painting of railings around the garden and cenotaph and remodelling of its layout in order to make it a more usable public space. This will promote more effective use of the area by the general public. The designs for this work are now reaching completion and work should be undertaken by the spring of 2008.
- 3.36 Fencing is to be installed around Leeds West North West Homes properties immediately adjacent to the town street, including Marsden Court, Andrew House, East Court, Hainsworth Court and Oakwell Court, in order to reduce instances of anti-social behaviour. As this area is immediately adjacent to the town street, it causes high numbers of youths to spill over from the main street, and seek shelter/seating around these properties, which appear currently to be open to the public. The designs for this work are now complete and work should be undertaken imminently.
- 3.37 Fencing of the Farfield Avenue gardens will install bow top railings to a small number of Leeds West North West Homes properties and a community centre which are set slightly further back from the town street, on and to the side of Farfield Avenue. These are either side of a row of estate shops and immediately to the side of a Health Clinic (which has recently benefited from railing installation). The fact that the shops exist in between these houses and community centre mean that the area is a draw for local youths, who hang around the shops and to the rear and at the side of the houses, engaging in extremely anti-social behaviour. This is of constant concern to residents and the Police. The installation of railings will compliment those which have recently been erected at the side of the clinic, and help deter anti-social behaviour. The designs for this work are now complete and work should be undertaken imminently.
- 3.38 Streetscene Improvements will replace existing street furniture (public safety rail guards) with heritage railings; installation of new benches, including six outside of the Minster flats. Replacement of current street rubbish bins with antique effect ones. This will help enhance the overall appearance of Town Street, making it a more attractive place to shop and will reduce maintenance costs of the existing worn street furniture.
- 3.39 The alteration of surface of footpath between Town Street and School Street will conserve existing cobbles but make less slippery and install a hand rail for safety. The designs for this work are now reaching completion and work should be undertaken by the spring of 2008.
- 3.40 Due to public concern after the local consultation took place, an extra element has been included as part of the Farsley T&DC scheme. This element involves the lifting and relaying of the entrances to two streets that lead onto Farsley Town Street -

Prospect Street and Back Lane – and will take advantage of remedial street works already programmed in. This work will create ‘gateways’ into the village centre and enhance the conservation area. A report was taken to AMG asking for funding from T&DC to extend the scheme to include this work. This was approved and the work was carried out during the summer of 2007. Public feedback on this has been positive.

- 3.41 In addition to these, an additional element was included under the original plan which was to re-surface the private forecourts of four shops where paving is hazardous and unsightly and making the entranceway to these shops DDA compliant. This work would however require a financial contribution from the shop owners.
- 3.42 Consultation has been completed with the shop owners regarding the resurfacing of their forecourts. The results of this have shown that they are unwilling to make a contribution towards this element of the scheme and it has therefore been decided to drop this element of the Farsley T&DC.
- 3.43 A more basic resurfacing of the forecourts has however been undertaken by the shop owners at no cost to Leeds City Council.

Conclusion

- 3.44 Although the Forecourt element of the scheme has had to be withdrawn and there has been the additional element of resurfacing Back Lane and Prospect Street included, the overall scheme is progressing to schedule. This means that the Scheme is still on schedule to be completed by the end of March 2008 with spend taking place in 2007/08.

Groundwork schemes in Outer West Leeds

- 3.45 The Outer Area Committee has provided funding to support the work of Groundwork in the area. (£5000 in 2006/7 and 2007/8 match funded by the Inner West Area Committee). This section of the report updates members with progress on these environmental improvement schemes.

Outer West capital schemes

Farnley & Wortley

- 3.46 Heights Greenspace – The residents have been consulted and initial designs have been altered and approved by local residents and the TRA. The design is now at the stage of being tendered and has been granted Part 12 permitted development. The funding for this project will be completed in December, when the project will hit the ground. This will give the residents of the heights, Greenthorpe and Poplar estates a much needed open greenspace which can be safely used by old and young residents of the area. The scheme also incorporates natural planting and vegetation to encourage biodiversity and wildlife in the area.
- 3.47 Whincover Grange Garden – This project has been identified by the local ALMO Estate Management Officer and the representatives of the Whincover Grange TRA.

The project aims to emulate the garden created at Rycroft towers. The tower block is mainly comprised of aging residents who don't have easy access to the surrounding environment. It will provide a nice place to enjoy the outdoor and a place to use for exercise. We have consulted with the residents and met the TRA on several occasions to ensure that the works which will be completed are inline with their wishes. The final design has been completed and approved, the project is waiting for planning permission and will go ahead once match funding has been secured.

- 3.48 Bawns Youth Project – The scope of this project has changed as sites have been hard to identify. The initial proposal was for small scale area for local young people. This would include a bench, bin and wall. The new plan is to look at a more large scale programme, with full youth inclusion to tackle the issues they feel are the most important, this could be in the form of a skate park or multi use games area. This will be identified through consultation which will take place within the schools and with local youth inclusion groups.

Pudsey

- 3.49 Southroyd Park – This project has secured funding from ALMO and Section 106. Residents have been consulted and designs have been drawn. The Project has now been submitted to planning for permission to continue with the works. The project aims to improve the site by removing unwanted vegetation and replanting the area with native trees and shrubs. The site will be fenced to restrict the access of motorbike providing a safe place to use for recreation.
- 3.50 Rycroft Towers – initial works have been completed, but planting of planters has been postponed due to the works ongoing to the tower blocks. The works will be completed once works to the towers blocks are finished.

Outer West revenue schemes

Farnley & Wortley

- 3.51 Heights Estate – Groundwork work closely with the residents of the Heights Estate, and have consulted on the greenspace project off Heights Drive. This has involved several consultations and work with the Tenants and Residents group. This has led to a large capital scheme in the area. Community involvement in the project will take the form of an identification project. The residents will be asked to give the site a name, and Groundwork will also be running metal workshops with the residents and primary and secondary school close by. This will allow the residents to design the metal artwork for the entrances to the greenspace. Groundwork have consulted with 44 residents that live around the site as well as the Heights TRA. Damage has been repaired to the planters on at Farrow Vale, involving some of the local young people in this, trying to involve them in the continue maintenance of the area and in the attempt to stop more damage in the future.
- 3.52 Whincover Grange TRA – Work is underway with the tenants and residents group to identify what environmental improvements they would like and what problems they face. They have limited accessibility to open spaces and therefore exercise. The project will provide a safe greenspace for their use. Groundwork have consulted with

residents on two occasions and met with the residents group to identify what features they like and dislike. In total 50 residents have been consulted with about the design. The residents have been very interested in the different potential trees, shrubs and bushes, so we have helped them with identifying the species of plants and trees that they prefer. This has helped the residents to become more involved in the project.

Schools – Groundwork are working towards involving several schools in environmental activities these will be litter picking and bulb planting sessions. This will be confirmed in the new school year, but it will be educational and environmental project, educating the pupils about the problems with littering and the benefits of to themselves and the neighbourhood of active involvement in the outdoors. It will also help to improve the school grounds with daffodil and bulb planting.

- 3.53 Bawns Estate – Groundwork are involved in the Bawns LAMP through this we support the group with environmental inputs and help where we can. We have identified that the area needs provision and space for the local young people to hang about in. They will be consulting with the local young people in the near future to identify what they would like and where they would like it. Other future work in the Bawns Estate will be the upcoming Environment Days. This will be similar to the environment week that took place on the Wyther Estate in March. The works will include the involvement of different partner organisations and Groundwork Staff. The actually programme of works has not yet been decided, but Groundwork hope to include bulb planting and litter picking with local groups and school. Fence/Rail Painting, general site clearance and Environmental awareness. This will aim to improve the community involvement in the area and to make long lasting improvements to the estate.

- 3.54 Cobden Community Allotments – This project is working together with the residents in the local area, Cobden Primary School and the Allotment Group. The allotment is very environmentally aware and uses a method known as permaculture; this is low input agriculture and allows the crop to grow naturally. This project has involved education of people about the methods and encouragement to be outside and also to eat healthily. Groundwork has helped out by providing tools for the workshops and activity days, also we have attended the activity days and helped to organise and run these events. They have had input from the school and residents and from people attending a course on permaculture.





3.55 Groundwork have also helped out with the 'Dig it' Team, which is a project run by Groundwork to help troubled school leavers from 16-18 to develop skills which can be transferred to jobs in construction and gardening. The 'Dig it' team helped with rotavating and raking the soil, this allowed the group to come by at a later date and plant in these tilled areas. The group has also been running allotment days on Thursdays through august, which we have

supported by providing tools to work on the allotments. The group also needs funding to be more sustainable in the long-term; this would allow them to buy tools specific for young people and to get the materials for the site. Groundwork have been helping the group to complete the form and to then to buy any materials if the funding is granted. They have also attended a community barbeque at the allotments to involve young people and the community in the allotments to provide healthy activities and an understanding of allotments.

Wedge Wide Work

West Leeds Environment Network

- 3.56 Meetings with the West Leeds Environment Network (WLEN) help co ordinate work going on in West Leeds. Groundwork is an important member and we help to organise the group. We have setup a website to publicise the work and to attract residents and interested parties to join in on the tasks.
- 3.57 The WLEN has specifically organised a project in Armley to improve the nature of the binyards, this is a £200 grant available to residents, Groundwork organise the delivery of items to their houses so that they can improve their binyards themselves with other members of the community. This can be painting, creating raised planters and generally using the binyard as more of a community space. The scheme has also been rolled out to include any general improvements people would like to make to the fronts of their houses or in tower blocks. They have had requests from a number of tower blocks to provide planter tubs and shrubs for the flats.



Groundwork also ran an Allotment Awareness Day on Armley Moor Top, this involved the different partners of the group setting up stalls and raising awareness of the environment, allotments, healthy eating and exercise. They involved local people in creating a raised planter to fill with plants and vegetables. They had many people interested in the works and watching and learning how to create the raised planter. 1

young person helped with the building of the planter and planting the plants.

West Leeds Baseline Survey

- 3.58 Groundwork are working in partnership with the Area Management Team to track the progress being made in the environment in West Leeds. The project will target the 5 most deprived neighbourhoods in West Leeds, this being, the Bawns, Broadleas, Fairfields, New Wortley and the Wyther Estates. They have produced the survey that will be used for the project. The questions that will be asked and the methods of recording the data have been agreed. Groundwork are now identifying the specific areas on the estates which will be used as samples for the study, and will then complete Quarterly Surveys on these areas to track the changes in the environment.

Operation Champion

- 3.59 Groundwork work as part of Operation Champion to meet the environmental impact objectives of these operations. This involves litter picks with residents and schools, where possible the inclusion of a team from Groundwork to tackle larger scale projects. They will be looking to include a mini Operation Champion in with their Environment Weeks where possible.

Bulb Bonanza 07

- 3.60 Groundwork is running the Bulb Bonanza Project again this year with 75,000 Daffodil bulbs and 75,000 Crocus bulbs. These are available to churches, community groups and schools throughout Leeds. Groundwork will be targeting TRA's community groups and local primary schools to have action days, planting bulbs and actively working in their local environments.

Youth Development Work in Outer West

- 3.61 This final section of the report updates members on the work undertaken during the one year appointment of a Youth Development worker, now coming to an end. This post was jointly funded in 2006/7 (£17,500 revenue each) by the Inner and Outer West Area Committees specifically to encourage volunteers and volunteer organisations to run more youth provision for the 9-13 year old age group.
- 3.62 The worker, Mark Metcalfe, has at all times tried to keep committee members informed by compiling and e-mailing a work report on a regular basis. In these he has listed not only events and activities organised but also an assessment of the value to children and young people, their parents and members of the local community of the work. He has been grateful to everyone who has offered suggestions or ideas for improvements.
- 3.63 There have been a number of achievements – the most obvious being the face-to-face work that have attracted a healthy number of children/young people. For example at Swinnow Primary School sessions held on Tuesdays have averaged over 20 children attending in recent weeks. At Hillside Hall the average attendance at the Thursday sessions has been 15, whilst at Tyersal, where Mark has worked closely with Lynne Kitchingman of West Yorkshire Police, it has averaged nine children. The

mural project at Valley View school was the one failure- where the task for the volunteer group was a little too complex.

- 3.64 The numbers attending the summer sports sessions, which Mark organised relatively late in the day have also been good, as has the quality of the coaching work. In general the behaviour of the children/young people has also been good.
- 3.65 There has been some success in one of the project aims – to develop more sustainable voluntary sector youth provision. The Tyersal group are all keen to see the Leeds Youth Service take the proposals with the local club forward – the children who attended enjoyed playing sport but they also welcomed the chance to sit down and talk. Two of the children’s parents have said they are prepared to undergo a CRB check and volunteer when the session moves to a centre-based one during the autumn term. The plans are from now that that the youth service will run one session of centre-based work each week for 13-19 year olds and organise one session for the younger age group with a youth worker leading the session alongside parent volunteers. A partnership agreement should be concluded with the club on this in the near future
- 3.66 At Swinnow school the Youth Service has now developed a close working relationship with WILDFIRE community project, who have said they want to maintain and if possible increase their partnership with the Youth Service in the future. The project at Swinnow will be continuing in 2007-08 with a maximum of 24 children a week permitted and there will be a more developed programme of activities than in the past.
- 3.67 At Hillside Hall the work with 2 parent volunteers has meant some local children have really enjoyed themselves and both the volunteers and the children have also learnt a number of additional skills as well. The work increased local people’s confidence in the City Council and the sessions will be continuing after Mark leaves as the parents are keen to continue volunteering, working alongside an employee from the youth service and hopefully some young people will also be volunteering to help.
- 3.68 One of the major problems the Youth Development Worker has faced was is in establishing new community groups in Outer West. He had hoped to be able to offer funding advice to new and/or prospective groups. In practice Voluntary Action Leeds are already doing much of this work and have excellent library facilities and access to resources. In some respects Mark therefore found himself unnecessarily ‘competing’ against other much better resourced bodies.
- 3.69 A second difficulty has been in undertaking “capacity building” – through a series of ‘basic skills’ sessions (on public speaking, funding, using the press and fund raising). These have suffered through failing to attract enough volunteers and management committee members to make running them worthwhile. Mark has been more successful however in introducing volunteer workers to the Youth Service, and of these several have subsequently go on to volunteer and to attend a number of training sessions to help them when working with young people. Most of these however have wanted to work with those aged 13+ however rather than those aged 9-13 years.

3.70 Mark has been able to build a number of closer working/partnership arrangements on behalf of the Youth Service with a healthy number of organisations – these include a large range of community organisations (around 10 in all) and an increasing number of schools, (around 8 in all, some of them through the extended schools programme) as well as Tyersal Residents Club and West Yorkshire Police. Mark has also built relations with a number of local children and their parents/carers which the youth service can maintain and develop in the future.

Conclusion

3.71 The youth development worker post in 2006/7 has achieved many of the objectives set when the project was established. The post-holder has built up some excellent relations and developed some new volunteer led organisations which should be sustainable in future. His recommendation would be in future for the area committee to fund such groups directly in future to undertake work for 9-13 year olds rather than to provide additional funding for a youth development post as such. A recent development has been the establishment of a Youth Work Partnership in West Leeds which is aiming to involve all youth work organisations in the planning / delivery and effective use of resources. This partnership will have a key role in agreeing the allocation of Positive Activities for Young People funding but has also been involved recently in discussion of proposals to support the development of under 13s work in the area. Whilst in the early stages it may be that any funding available through that partnership might match up with potential Area Committee funding if it wished to support this area of work. However an analysis of other under 13s work would need to be assessed in terms of the future of Leeds Children`s Fund supported projects in existence and there is still a shortage of projects actually seeking commissioned work to deliver in this age range.

3.72 Whilst the Youth Service has indicated the will to support the 3 under 13 initiatives above they are only able to do so if youth work staff identified are there in effect to work primarily with young people aged 13+ (senior members) who are engaged in picking up experience in working with younger children under supervision. In the case of the work at Hillside a group of such young people has already been identified but support at Tyersal and Swinnow is dependent upon the same type of arrangements being made as the Youth service is funded to work primarily with the 13-19 age range, albeit with some reference to 11-13 year olds.

5.0 Implications for Council Policy and Governance

5.1 The proposals for the regeneration of town centres and Environmental improvements to specific neighbourhoods support the Vision for Leeds aim of regenerating areas and restoring pride in all places. The proposals also meet the Corporate Plan aims of enhancing Leeds' town and district centres. The work of the youth development officer support the City Council's Children and Young People's Development Plan

6.0 Legal and Resource Implications

6.1 The Capital Programme 2004-8 includes provision to support the Pudsey and Farsley regeneration works as part of the Town & District Centre Regeneration Scheme. In addition the proposed bus station and associated highways works do not have any

resource implications for LCC, as the costs are being met through Metro's and LCC's Local Transport Plan allocation. The Area Committee is likely to be asked to consider providing match funding towards the Lidget Hill bus lay-by and footpath improvements and re-furbishment of the car park.

7.0 Conclusions

- 7.1 Significant proposals are in place for both Pudsey and Farsley town centres. The bus station proposals together with the Town & District Centre Regeneration Scheme plans to improve the park and the town centre, along with works it is hoped that Area Committee can support through its Well-being budget, demonstrate considerable investment in Pudsey town centre. They present a unified, comprehensive scheme with commitment from all partners. The environmental improvement work with Groundwork has had a number of successes, working with local communities to improve the local environment. The Youth Development worker post has shown some solid results during the past year although members may wish to consider an alternative approach to taking this work forward.

8.0 Recommendations

- 8.1 Area Committee is asked to note the progress made on the four schemes in this report.
- 8.2 The Area Committee to continue to support the work of Groundwork in Outer West Leeds
- 8.3 The Area Committee to consider the role of the Youth Development Worker and the option of funding voluntary and community youth groups directly in the Outer West Area Delivery Plan for 2008/9



Originator: Sam Woodhead

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Report of the Director of Environment and Neighbourhoods

Outer West Area Committee

Date: 14th September 2007

Subject: Area Delivery Plan Progress Report for Quarters 1& 2

<p>Electoral Wards Affected:</p> <p>Calverley & Farsley Farnley & Wortley Pudsey</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

1.0 Purpose Of This Report

1.1 The purpose of this report is to provide Members with an update on progress of the delivery of the Area Delivery Plan for quarters 1 and 2 of 2007/8 i.e April – Septmeber 2007.

2.0 Background Information

2.1 The Outer West Area Delivery Plan (ADP) identifies the needs and priorities of this committee area. It outlines the key activities that the Area Committee and the Area Management Team will co-ordinate and deliver on. As such the ADP is a document which:

- contributes to fulfilling the role and purpose of the Area Committee;
- informs the Area Committee’s decision-making including its decisions on Well-being funding (see Article 10 of the Council’s Constitution);
- helps to influence the City Council and other partner agencies allocate resources;
- provide a basis for providers of priority services and partners to improve local services and deliver in a more coordinated way;
- acts as a reference point for monitoring the progress and achievement of actions;
- guides and forms the work programme for the Area Management Team.

2.2 The Area Delivery Plan 2007/8 was approved by members on the 23rd February 2007 at the meeting of the Outer West Area Committee.

3.0 **Main Issues**

3.1 Since the approval of the Area Delivery Plan the Area Management Team have used the plan as a working document which identify key actions and can be monitored to assess progress.

3.2 The priorities for the Area Delivery Plan are Reducing Crime, Cleaner Streets, Young People, Regeneration of Neighbourhoods and Localities and Community Engagement. Within these categories a number of actions were agreed. This report provides members with an update on these actions.

3.3 Progress against each action is outlined in the table which forms the Appendix to this report. The columns include a description of each action, the lead agencies, and details of progress to date.

4.0 **Implications For Council Policy And Governance**

The priorities for the Area Delivery Plan contribute towards the strategic priority of Narrowing the Gap and community cohesion. Actions in the plan were formulated based on consultation with Ward Members and key stakeholders in the local area.

5.0 **Legal And Resource Implications**

5.1 The Well-Being Fund is used to finance projects which meet the objectives of the Area Delivery Plan Area Management work with Council services, partner agencies and local communities to take a strategic approach to using the Well-Being Fund which ensures best use of the funding.

6.0 **Conclusions**

6.1 The Area Delivery Plan sets out the key actions for 2007/8 for Outer West Leeds. Projects meeting the objectives of the Plan are funded through the Well-being fund. This report provides an update for members on progress in implementing the actions contained within the report for quarters 1 and 2 for 2007.

7.0 **Recommendations**

7.1 Members are asked to note progress to date on actions contained in the Area Action Plan.

Six Monthly Progress Report on the Outer West Leeds Area Delivery Plan for 2007/8

<p>Streetscene and Environment Overarching PSA1 Targets:</p>	<ul style="list-style-type: none"> • Improve the quality of the local environment by reducing the gap in aspects of liveability between the worst wards/neighbourhoods and the district as a whole, with a particular focus on reducing levels of litter and detritus. • To empower local people to have a greater voice and influence over local decision making and the delivery of services
<p>Streetscene and Environment Objectives:</p>	<p>Improve the physical environment Improve visual appearance of corridor routes through Outer West Leeds, main arterial routes; Promote Environmental education campaigns; Support enforcement action; Support the development of the West Leeds Country Park and Green Gateways Initiative; Promote recycling and identify new areas for zero waste facilities Support Groundwork improvements to greenspaces in area; Carry out one community clean up per ward;</p>

Streetscene and Environment Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
Support Calverley in Bloom and Pudsey In Bloom	In Bloom Group, Parks and Countryside, Area Management	Ongoing, floral displays onsite throughout summer 2007	Improve the local environment. Greater sense of community pride and an increased profile and awareness of community activity.	Funding given to In Bloom groups to enhance their impact in Pudsey and Calverley. Additional support and attendance at meetings also provided where requested.
Provide information to groups in Farsley on establishing an In Bloom Group.	Community Group, Parks and Countryside, Area Management	Ongoing	Improve the local environment. Greater sense of community pride and an increased profile and awareness of community activity.	Discussion has taken place with the Farsley Village Design Statement Group regarding forming an In Bloom group. They do not feel they have the capacity at present but are possibly interested for the future.
Neighbourhoods in Bloom publicise the initiative with local groups and, where possible facilitate them in developing projects, which meet the judging criteria.	Leeds In Bloom/Area Management	July 07	Greater awareness of In Bloom and opportunities for neighbourhoods to get involved in greening their area.	The In Bloom initiative will be advertised at forthcoming forums in the Autumn of this year, with a view to projects being developed for 08.
Support local communities in	Groundwork/ Area Management/ City	March 08	Greater sense of community pride and an increased profile and awareness of	Two community clean ups have already taken place in the Bawns.

Streetscene and Environment Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
carrying out community clean ups, a minimum of one per ward	Services		community activity	Further ones will take place in 07/8.
Develop and implement targeted action plan of phased improvements in Farnley and Wortley.	City Services Groundwork CAST Area Management Development Dept	October 07	Raise the environmental standard within target area.	Resident's consultation carried out to inform priorities, a number of targeted clean up exercises taken place and initial meetings have taken place to take forward the young people's actions.
Greenspace Improvement Programme	Groundwork/ Area Management/ City Services/ CAST	March 08	Better community green spaces which are more accessible and appropriate for use by the local community.	Parks & Countryside are carrying out improvements to Calverley Victoria Park, Westroyd Park, Western Flatts. A new bandstand and new flowerbeds have been installed at Pudsey Park. Site based gardeners are in position at Tyersal Park and New Farnley Rec.
Add value to existing in community engagement for Town Centre improvements by working with local partner organisations	Groundwork/ Area Management/ City Services/ CAST	March 08	Greater awareness of the Town and District Centre Programme	All Town and District Centre Scheme improvement plans have been done so in consultation with partner organisations e.g. Police, ALMO, Planning, City Services, Learning and Leisure, Metro and public consultation has taken place in both Farsley and Pudsey.

Streetscene and Environment Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
Support the West Leeds Country Park and Green Gateways initiative, including an assessment of all green spaces. The area includes Rodley Nature Reserve and canal path, Calverley Woods, Woodhall Lake, Upper Moor, Black Carr Wood, Post Hill, Farnley Hall Park and Cabbage Hill.	Parks and Countryside/Area Management/ Bradford MDC	On-going	Better community green spaces which are more accessible and appropriate for use by the local community. A resource for relaxation, exercise and nature conservation.	A Development Officer has been appointed to take forward the work on the West Leeds Country Park and Green Gateways. A disability assessment has also been conducted by Leeds Involvement Project for the WLCP&GG.
Involve local businesses in environmental improvements	Groundwork/ Area Management	March 08	Better links with the business community and provide opportunities for businesses to improve their area.	HBOS are currently discussing plans for their staff to be involved in environmental improvement works at a sheltered housing complex near Dawson's Corner. Other opportunities will be explored.
Support City Services garden waste brown bin trial in Calverley and Farsley	City Services/ Area Management	For length of trial	Better community recycling of garden waste within pilot area.	The garden waste collection was rolled out in Calverley and Farsley in September 2006 to approx 4,000 households. The pilot is still running. During the winter they receive a monthly collection and in summer they receive a fortnightly collection.

Streetscene and Environment Action	Lead Agencies	Completed by	Objective	Progress to Date / Achieved
Tackle hotspot areas for fly-tipping, litter and needle dropping, graffiti, fly posting, dog fouling, fly-tipping and abandoned vehicles by increasing public awareness of reporting mechanisms.	City Services/Area Management	Ongoing	Reduced fly-tipping, litter and needle dropping, graffiti, fly posting, dog fouling, fly-tipping and abandoned vehicles in area.	On-going work via referrals to CAST team and seeking salient information from community forums.
Promotion and provision of skips for local community clean up activities.	Area Management	Ongoing	Reduce litter and fly-tipping. Encourage local groups to look after their neighbourhood.	14 SKIPS have been provided to date in 2007/08
Enhance Stanningley By-Pass and the Thornbury gateway, including embankment improvements and litter picking, under the West Leeds Corridor.	Area Management/ City Services	Dec 07	Improve the surrounding environment. Improve the image of major route into Leeds from surrounding areas. Make "welcome" signage more prominent. Increase awareness of Leeds and Pudsey.	Area is included within the Leeds – Bradford corridor regeneration plan. Periodic clean-ups have taken place.

Streetscene and Environment Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
Management and monitoring of the CAST scheme, including hotspots.	Area Management/ City Services	Ongoing	Targeted clean ups in areas with high environmental problems resulting in improved surroundings. Increase public perception of areas.	11 referrals have been made to date in 2007/08
Support and promote the Community & City Pride Awards. SW/NP/SB/CW	City Services/ Area Management	Dec 07	Increase community feeling of recognition and appreciation of environmental work done in area. Raise profile of groups in area.	Literature to be taken to forthcoming forums to promote this event.
Support Groundwork improvements to greenspaces.	Groundwork/Area Management	On-going	Improved greenspace for local residents. Reduced amount of litter and fly tipping in area. Increase community respect for environment.	Work ongoing with Groundwork on projects e.g. Bawns, etc
Add value to the PFI column/lantern replacement programme to identify opportunities to upgrade standard lighting re-provision.	Area Management/SEC/ Development	On-going	Improved streetscene and area identity	Pudsey Town Centre identified as an area to be upgraded to heritage lighting. Other areas to be identified as the programme is rolled out. Discussion has taken place to ensure that heritage lighting is used within the Town & District Centre proposals as part of the PFI lighting scheme
Identify opportunities to promote the	Area Management/ Groundwork/ Parks	Sept 07	Better local and regional knowledge and use of the area.	A promotional leaflet highlighting Pudsey attractions has been prepared

Streetscene and Environment Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
Fulneck Moravian Settlement	and Countryside			and distributed throughout Leeds and West Yorkshire.
Research, cost and where feasible deliver environmental improvements/Parking improvements at the Laurels and Oakroyds.	Area Management/City Services/Groundwork	Nov 07	Improve the environment and neighbourhoods within Outer West Leeds	Ward Members have confirmed this is still a priority. Costs currently being investigated with a view to submitting a request to November Area Committee for funding.
Add value to the programme activities Parks and Countryside have developed for the launch of the new bandstand in Pudsey Park	Parks and Countryside	September 07	Raising the profile of local parks and making cultural and artistic activities to all.	Area Management have supported the provision of summer band concerts for the launch date.
Support Environmental Health in the delivery of their actions which has specific relevance to Outer West Leeds.	Environmental Health/Area Management	On-going	Ensure resources are maximised in service and project delivery.	Sloppy Slipper Swap has been funded and has taken place to promote falls reduction in Outer West Leeds.
Sloppy Slipper Swap in Pudsey	Environmental Health/Area Management	Dec 07	Promote self awareness, amongst the elderly and reduce number of incidents from poorly fitting slippers. Outer West Leeds has the highest levels of falls among the elderly. To carry out a falls	Area Management supported this project by suggesting and arranging that Social Services Home Care Service identify their most vulnerable clients and make them aware of the project.

Streetscene and Environment Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
To deliver a fuel poverty promotional event	Environmental Health/Area Management	Dec 07	prevention initiative in the form of a sloppy slipper swap. Promote awareness within relevant groups and target fuel poverty. Increased up take of grants to address fuel poverty.	As part of the falls prevention promotion held in July in Pudsey officers from fuel savers came along to promote grants to address fuel poverty and gave away low energy light bulbs.
To continue focusing on Empty properties in inner and outer west.	Environmental Health/Area Management	On-going	Improve neighbourhoods within Outer West Leeds. To take enforcement action in relation to empty properties to secure improvements in appearance until they can be brought back in to use. To identify and bring back in to use where possible empty properties.	Action taken on 4 properties: School St Pudsey Grove Ducket Grove The Weasel, Roker Lane
Promote Noise Action Week	Environmental Health	May 2007	Increased awareness in relation to noise and the noise service.	Promotion carried out at Pudsey carnival to draw attention to noise and being a considerate neighbour.
To provide information on the Home Assistance Loan to vulnerable groups within the Outer west Area.	Environmental Health/Wardens	March 08	Increased uptake of HIA loans.	Information distributed at Falls prevention initiative in July and at Pudsey carnival. Article included in the "about Leeds " newspaper.
Appropriate publicity around the smoking	Environmental Health/Wardens	July 07	The smoking ban for public places comes into force on July 1 st 2007. To provide	Promotion in pubs in the Outer west Area. Poster designed and distributed

Streetscene and Environment Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
ban			information to cafes and pubs in the area that will be affected by the ban to assist in a smooth transition.	requesting people to be considerate to neighbours when going out for a smoke.

<p>Regeneration</p> <p>Overarching PSA1 Targets:</p>	<ul style="list-style-type: none"> • Improve the quality of the local environment by reducing the gap in aspects of liveability between the worst wards/neighbourhoods and the district as a whole, with a particular focus on reducing levels of litter and detritus. • To empower local people to have a greater voice and influence over local decision making and the delivery of services • As part of an overall housing strategy for the district, improve housing conditions within the most deprived neighbourhoods/wards, with a particular focus on ensuring that all social housing is made decent by 2010 • Reduce premature mortality rates, and reduce inequalities in premature mortality rates between wards/neighbourhoods, with a particular focus on reducing the risk factors for heart disease, stroke and related diseases (CVD)
<p>Regeneration Objectives:</p>	<p>Continue improvement of the Town and District Centres</p> <p>Develop cross boundary working with Bradford MDC to regenerate the Leeds / Bradford corridor</p> <p>Progress LAMP for the Butterbowls and Bawns</p> <p>Support the production of a Farsley and New Farnley Village Design Statement</p> <p>Establish a community festival in Farsley</p> <p>Investigate possibility of developing Homezone or other environmental improvements in Swinnow area.</p>

Regeneration Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
Lower Wortley Shop front improvements	Area Management	Feasibility stage Jan 08	To create a cohesive identity for the Lower Wortley shops area by developing and delivering a phased plan of improvements.	Feasibility study commissioned. Public consultation hopefully planned for Oct/Nov 07
Community participation to identify projects which will add value to the Town and District Centre schemes	Groundwork (in partnership)	March 08	Identify projects with local people, which can add value to the existing Town and District Centre Schemes.	An exhibition was held in Pudsey over one week in June showcasing to local people the proposed improvements to Pudsey Town Centre, including the park, market and bus station. Residents were encouraged to comment and also identify other areas for improvement. Public consultation has taken place around the Farsley Town and District Centre Schemes. Comments have been taken on board and this has led to the addition of resurfacing works on Back Lane and Prospect Street.
Assist in proposals for Leeds – Bradford corridor	Groundwork/Area Management	March 08	Ensure the project impact is maximised by involving relevant partners.	Consultants were appointed to look at producing a regeneration framework for the Leeds Bradford Corridor and a report has now been produced.
Support Leeds City Council's Parks and Countryside department in developing opportunities in	Parks and Countryside/ West Leeds Area Management	On-going	A cohesive approach to publication and promotion at a local level for West Leeds Country Park.	See WLC&GG entry earlier. In addition, leaflets have now been produced to promote a number of walks within the area of the park.

Regeneration Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
Pudsey to promote West Leeds Country Park				
Support Metro in their intention to develop a new Bus station in Pudsey Town Centre	Metro	2009	Improved access to public transport for the local community.	Regular meetings held with METRO and other relevant agencies to provide updates on work and make sure the schedules are cohesive. Support also given to METRO's public exhibition in June with staffing.
Project manage the Phase 1 improvements for Pudsey Town and District Centre	Area Management Development / City Services	On-going until 2009	Improved streetscene and a more cohesive feel to the town centre.	Market refurbishment started on site and due to complete by end October. Pudsey town hall floodlighting due to start on site 13/8/07, subject to gaining planning permission on 9/8/07. Leisure Centre car park re-modelling work completed 6/6/07. Funding approved through T&DC scheme for new toilets and improvements to Lidget Hill. Need to progress to detailed design stage. Joint consultation took place with Metro 5-9/7/07. Work is progressing on the purchase of noticeboards outside the town hall for community events to be advertised and an artist has been commissioned to work on the Pudsey Leisure Centre artwork.
Review the Phase 2		May 2007	Improved streetscene and a more	Mixed responses to date from traders.

Regeneration Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
proposals for Pudsey			cohesive feel to the town centre. Raise the profile of businesses within the town centre.	West AMT concern that very unlikely to get 100% of leaseholders / property owners to commit to 50% of funding required. Have asked ADS to come up with more detailed feasibility study on canopy proposal as a priority.
Support Parks and Countryside in the attainment and retention of Green Flag Status of local parks	Parks and Countryside	On-going	Safe well managed green spaces	On going support via the provision of CCTV camera in the park. Provision of new public toilet facilities adjacent to the park which will assist in retention of Green Flag status.
Project manage the Phase 1 improvements for Farsley Town and District Centre	Area Management Development / City Services	On-going until 2009	Improved streetscene and a more cohesive feel to the town centre.	Implementation of Phase 1 has commenced via CCTV installation, Minster Flatts fencing, re-surfacing Back Lane and Prospect Street.
Review the Phase 2 proposals for Farsley	Area Management	May 2007	Improved streetscene and a more cohesive feel to the town centre. Raise the profile of businesses within the town centre.	Through discussion with local businesses, it was agreed to withdraw proposals for Phase 2 of the Farsley scheme, as the businesses in question agreed to undertake the proposed work themselves without cost to the Council.
Support and add value Christmas Lights Switch on events in Pudsey and Farsley	Area Management/ Learning and Leisure	November 07	Better celebration events for the switch on's, thus creating greater community interest and activity draw.	Support will be given to the Lights Switch on when appropriate and funding applications brought to area committee. The Pudsey town hall floodlighting scheme, funded through

Regeneration Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
Continue to maintain and facilitate the Pudsey Town Centre Action Group	Area Management/ City Services/ Learning and Leisure/ Development	On-going	Co-ordinated approach to monitoring existing partnership developments and improvements in Pudsey. Opportunity to identify new improvements for Pudsey.	the T&DC programme, will add to the Christmas lights. Regular meetings held between all stakeholders to increase joint working opportunities and to make sure that work carried out and timescales are cohesive.
Support the Bawns Local Area Management Plan (LAMP) action group in delivering the Bawns LAMP Action plan.	Area Management/ Education Leeds/City Services	Completion targets held in LAMP action plan	Greater sense of community cohesion and involvement and direction in the delivery of services at a local level.	Regular Bawns Local Area Management Plan action group meetings held and are well attended. Group are working through the actions prioritising those that the community consultation highlighted as most important to local people.
Provide advice and guidance to the New Farsley Village Design Statement	Area Management / Development Department	On-going, estimated completion of document Dec 2008.	Guide the character of 'permitted development' i.e. minor alterations. Inform and prompt local environmental improvement initiatives.	Advice and guidance given on the process and benefits of this process. Awaiting decision from New Farsley Vision Group as to whether they wish to pursue this.
Support the Farsley Village Design Statement Group	Area Management / Development Department	On-going, estimated completion of document Dec 2009.	Guide the character of 'permitted development' i.e. minor alterations. Inform and prompt local environmental improvement initiatives.	Consultation has taken place around public perception of Farsley. An architectural character assessment has been produced and the final VDS document is now being drafted.
Continue to support community festival in Farsley.	Area Management / Youth Service / Community Safety / Police / PCSOs	Sept 07	Increased community involvement. Increased numbers of young people worked with. Intergenerational development work.	It was agreed for this event not to take place, but for a number of events to take place under the heading of "I ♥ West Leeds".

Regeneration Action	Lead Agencies	Completed by	Objective	Progress to Date / Achieved
Continue to support cross boundary working with Bradford MDC to regenerate the Leeds / Bradford corridor.	Area Management / Bradford MDC equivalent	Study to be completed May 07 Review of proposed regeneration frame work commence after study completed	Reduction in crime and the fear of crime. Linking investment and activity relating to economic and business development, improved transport provision and housing improvement.	A regeneration framework has now been produced for the Leeds Bradford Corridor area and working groups are now being established to take forward the projects and proposals which are highlighted within that.
Use LEGI to develop businesses	Area Management	On-going	Attract businesses into the area.	3 expressions of interest submitted for funding. BARCA have received £15,000 to develop as a Development Trust. Consultants 'Civic Regeneration' are preparing a business case for a catalyst centre and a sector academy, focusing on distribution (picking and packing).

<p>Community Engagement and Cohesion</p> <p>Overarching PSA1 Targets:</p>	<ul style="list-style-type: none"> To empower local people to have a greater voice and influence over local decision making and the delivery of services Respect: To build respect in communities and to reduce Anti-Social Behaviour
<p>Community Engagement and Cohesion Objectives:</p>	<p>Prepare and distribute a leaflet to communicate the achievements of the Area Management Committee; Review and develop community consultation and engagement arrangements (Forums); Hold a community arts festival in West Leeds under the I ♥ West Leeds banner; Establish links with Asian community at Thornbury to establish needs; Area Management to take over the management of local community centres: Produce a consultation calendar of West events; Produce a community directory/database for partners</p>

Community Engagement and Cohesion Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
Share consultation structures, data and expertise	Groundwork/Area Management/Leeds Voice	March 08	More cohesive approach to delivering services and co-ordinating consultation across West Leeds	Mechanisms devised and will be rolling out in the Autumn
Establish an 'e' panel through the forum network and links with local community and voluntary groups.	Area Management	December 07	Local groups and residents can input quickly and easily give opinion and suggestion of issues, which affect them.	Work to be done in conjunction with setting up of database where emails will be provided.
Work with West Leeds Healthy Living Network	West Leeds Healthy Living	Ongoing	Empowered individuals and groups.	None identified to date.

Community Engagement and Cohesion Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
(WLHLN) to identify groups for them to work with.	Network/ Area Management			
Prepare and distribute 2 leaflets per year to communicate the achievements/forward actions of the Area Management Committee.	Area Management	May 07 Nov 07	Greater awareness of Area Management at a local level. Making information more accessible to communities.	A leaflet outlining the achievements of the past year and priorities for 2007/08 has been produced and circulated to partners and given out at events.
Hold the 2 nd Annual 'Know Your Community Day' in Outer West Leeds	Area Management/ Partner Agencies	September 07	Communities have access to a wide range of information and have the opportunity to comment on and participate in action and initiatives which affect their	Event has been postponed until November so not to clash with other events.
Provide support to ward forums and Area Committees and encourage council services and other agencies to use the forums for local consultations.	Area Management	On-going	Increase the number of people who feel that they belong to their area; Increase the number of people who feel that they can influence their area	Continued support provided by Area Management for Ward forums, and encouragement for community to identify which council services should attend.
Hold a community arts festival in Pudsey under the I ♥ West Leeds banner.	Area Management	October 07	Greater sense of community and place. Opportunity to develop a West Leeds Art Trail.	The third annual I ♥ West Leeds Festival has taken place in July and was very successful.
Hold the 3 rd Annual I ♥	Area Management	August 07	Inclusion of specific needs in future	As above.

Community Engagement and Cohesion Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
West Leeds Festival.			Area Management plans and Well-being projects. Increased integration. Utilisation of information gained by Leeds Community Impact Command Group	
Look for opportunities to expand and enhance cross boundary working with Bradford especially around community involvement and cohesion.	Area Management/ Bradford City Council	On-going	Improve cross boundary working and service delivery	A regeneration framework has now been produced for the Leeds Bradford Corridor area and working groups are now being established to take forward the projects and proposals which are highlighted within that. In addition, possible projects through community cohesion work and Tyersal forum are being investigated.
Area Management to oversee the management of local community centres: Greenhill, Westroyd Annex, Swinnow, Calverley Mechanics, Lower Wortley, Pudsey Meeting Room	Area Management	On-going	Relevant and successful community facilities	Area Management continue to manage and dispose (where relevant) of these centres)
Ensure that all Outer West Leeds Consultations are	Area Management	On-going	A more cohesive and planned approach to consultation across Outer	An Events calendar of outer west events is compiled monthly and shared

Community Engagement and Cohesion Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
recorded in an Outer West Consultation Calendar and fed into the Corporate Consultation Calendar.			West Leeds.	with partners. A method is currently being developed of communicating with public and private partners which will feed into the Corporated Consultation Calendar.
Produce and maintain on a quarterly basis a community directory/database for partners.	Area Management	Complete initial data base Sept 07. Maintain quarterly: Dec 07 Mar 07? onwards	Increased awareness of other partner organisations in the area;	Template for collating data produced and agreed. Admin progressing with sending out to organisations and collating responses. (Hopefully)

<p>Crime and Community Safety</p> <p>Overarching PSA1 Targets:</p>	<ul style="list-style-type: none"> • To reduce crime, the harm caused by illegal drugs, and to reassure the public, reducing the fear of crime and anti-social behaviour. • Respect: To build respect in communities and to reduce Anti-Social Behaviour
<p>Crime and Community Safety Objectives:</p>	<p>To support the priorities of the Safer Leeds Strategy 2005-2008:</p> <ol style="list-style-type: none"> 1. To reduce acquisitive crime and opportunities for offending; 2. To reduce anti-social behaviour and improve the local environment; 3. To reduce drug availability and minimise harm caused by drug misuse; 4. To improve public reassurance and help prevent crime through visible street security services, active communication and engagement with the public, agencies and the media; 5. To reduce the level of violent crime, particularly domestic violence, hate crime and alcohol fuelled violence.

Crime and Community Safety Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
Support joint operations to tackle crime and anti-social	West Yorkshire Police/Leeds	Ongoing	Reduce overall crime levels in Leeds by 35%	Operation Champion held in Pudsey/Swinnow in May 07

Crime and Community Safety Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
behaviour.	Community Safety /Area Management		Reduction in: criminal damage; number of Anti-Social Behaviour Contracts entered into; Reduction in the number of people who have a fear of crime (CP – C551); Increased partnership approach to intelligence led operations; Engagement of schools in anti-bullying campaign	Champion planned for September 07 for Farnley Wortley Ward. Multi-agency action day on the Tongs (Farnley Wortley) June 07, and Clean up day on the Bawns July 07. 6 PCSOs now covering Farnley.
Support pro-active target hardening, distraction burglary and sneak in burglary initiatives.	Area Management	On-going	Reduction in burglary rates (<i>Domestic Burglary Rates per 1000 (BV126)</i>)	Smartwater initiative Calverley No Cold Calling Zone established Blue Hill Lane area in Farnley Wortley. Zone to be established in Calverley August 07.
Tackle anti social behaviour through the effective deployment of Neighbourhood Wardens, joint working with the police, and the use of CCTV and off road motorbikes.	West Yorkshire Police/Leeds Community Safety /Area Management	On-going	Reduction in levels of anti-social behaviour in hotspot areas Reduce overall crime levels in Leeds by 35%	Wardens attend Police briefings on a fortnightly basis to share information on top nominals (targets) for crime and anti-social behaviour. Area Community Safety Co-coordinator receives weekly figures for CCTV recorded behaviour. Fastrax youth diversion programme bike riding scheme aimed at youths anti-social bike riding implemented in Farsley with

Crime and Community Safety Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
				<p>PCSOs and Youth Service, aimed at responsible bike riding. Area Committee agreed further funding of project for Farnley Wortley area.</p> <p>Operation Kickstart – seizing illegal nuisance bikes – on-going.</p> <p>Section 59 warning of illegal motor vehicle signs in place in Calverley, and Area Committee has approved signs for Wortley, Tyersal, and Post Hill.</p> <p>Plans to approach Area Committee for funding for Headcams for use by PCSOs to record anti-social behaviour and criminal damage offences.</p>
Support education programmes around drugs, and alcohol initiatives.	West Yorkshire Police/Leeds Community Safety /Area Management	On-going	Reduction in the number of drug and alcohol related incidents	<p>Operation Champion in September will pick up on drug issues with school.</p> <p>Operation Tupack targeting off-licences in west Leeds with Trading Standards via test purchasing for under age children.</p>
Co-ordinate tasking groups which take a problem solving approach to crime and	West Anti-social Behaviour Unit/ Area	On-going	Reduce overall crime levels in Leeds by 35% Percentage of Residents surveyed who said	On-going Crime and Grime meetings held monthly chaired by Inspectors and Area Community Safety Co-coordinator where wide range partner agencies agree the

Crime and Community Safety Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
grime issues and anti-social behaviour hotspots.	Management		they feel "fairly safe" or "very safe" during the day/after dark whilst outside in Leeds (LIB 001/LIB 002); Reduced instances of anti-social behaviour (e.g. Farsley, Pembroke Road); Reduced number of criminal damage offences; Increased number of drug den closures Improved partnership working between PCSOs and Wardens;	focus of their work on a macro/micro level e.g. evictions for anti-social behaviour, drugs raids, planned action days, referrals to Multi-Agency Panels, and Grime hot spots.
Provide community safety information for the public at community events.	Area Management	On-going	Number of events attended Improvements in perceptions, how safe people feel, whether or not they feel crime is reducing, and show awareness of who to go to for help	Area Community Safety CO-coordinator attended Pudsey Carnival, New Farnley Vision Group, Swinnow Forum .
Support initiatives to tackle business crime	Area Management	March 2008	Reduction in business crime in the West Leeds Area.	Shop keepers packs distributed around hate crime – information and advice to deal with incidents related to hate crime.
Input into the work programme of the Neighbourhood Policing Team.	West Yorkshire Police/Community Safety/Area Management	Ongoing	Regular liaison and review meetings with the Neighbourhood Policing Team. Identification of hotspots and vulnerable areas and develop action plans to be delivered by multi agency resources Ensure the continuation of PCSO surgeries	Picked up at Crime and Grime meetings, and community Forums. Regular links between PCSOs and Wardens. Multi-agency approach to work with Cottingley Springs Travellers Site, around environmental issues, community safety and engagement. 2 actions days planned for August 2007. On-going initiatives with

Crime and Community Safety Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
Pro-actively target harden properties through CASAC.	Leeds Community Safety/CASAC	Ongoing	Domestic burglary rates per 1000 (BV126); Reduction in the number of repeat burglaries being committed	Police. Implemented via Operation Champion. Joint funding with ALMO will be looked at for 2007/8.
Distraction Initiative /Door Step Crime/Sneak Burglaries	Leeds Community Safety/Social Services/Leeds West Homes	Ongoing	Domestic burglary rates per 1000 (BV126); Reduction in the number of bogus burglary offences; Increase in the number of properties target hardened; Introduction of "no cold calling zones"; Increased reassurance of personal safety to vulnerable members of the community through referrals from Social Services	No Cold Calling Zone established Blue Hill Lane area in Farnley Wortley. Zone to be established in Calverley August. Wardens to give talks on doorstep crime to community.
Tackle anti-social behaviour emanating from the illegal use of motorbikes.	Police/Parks watch/Area Management	Ongoing	Continuation of successful initiative. Reduction in overall crime levels in Leeds by 35% (CP-CS50)	Fastrax youth diversion programme bike riding scheme aimed at youths anti-social bike riding implemented in Farsley with PCSOs and Youth Service, aimed at responsible bike riding. Area Committee agreed further funding of project for Farnley Wortley area. Operation Kickstart – seizing illegal nuisance bikes – on-going. Section 59 warning of illegal motor vehicle signs in place in Calverley, and Area Committee has approved signs for Wortley, Tyersal, and Post Hill.

Crime and Community Safety Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
Address high incidents of domestic violence in West Leeds.	Area Management / Community Safety / West Yorkshire Police	Ongoing	Percentage of domestic violence incidents resulting in arrest; Actions against domestic violence (BV-225);	Till receipt campaign via Morrisons in outer west raising awareness of support for victims. "Grab a Grand" initiatives – theatre production "bad Mummy" highlighting domestic violence issues within schools.
Target problems arising from alcohol abuse (especially underage drinking).	West Leeds Area Management / West Yorkshire Police / Trading Standards/	Ongoing	Percentage of Residents surveyed who said they feel "fairly safe" or "very safe" during the day/after dark whilst outside in Leeds (LIB 001/LIB 002)	Operation Tupack targeting off-licences in west Leeds with Trading Standards via test purchasing for under age children. Intelligence shared at Crime and Grime meetings and between PCSOs, Wardens and Youth Service.
Form a Prevent and Deter Action Group to reduce crime in West Leeds.	West Yorkshire Police/West Leeds Area Management / Education/ Youth Offending Service	Ongoing	Percentage of Residents surveyed who said they feel "fairly safe" or "very safe" during the day/after dark whilst outside in Leeds (LIB 001/LIB 002); Domestic burglary rates per 1000 (BV126);	Prevent and Deter Action Group has changed its remit to a Multi-Agency Panel – Police, Social Services, Anti Social Behaviour, Youth Offending Service, Education Attendance Strategy Representative, Signpost project, Area Management and Locality Co-coordinator Children's Services (meets monthly) and is targeting families who display multiple issues e.g. at risk of losing tenancy, involved in crime/abuse, at risk of going into care and excluded children.

Crime and Community Safety Action	Lead Agencies	Completed by	Objective	Progress to Date/Achieved
Public safety information sessions – Community Safety awareness and fire safety at public events including forums	Area Management /West Yorkshire Police and Fire Service	Ongoing	Improvements in perceptions, how safe people feel, whether or not they feel crime is reducing, and show awareness of who to go to for help (Leeds Crime Survey)	Area Community Safety Co-ordinator attended Pudsey Carnival, New Farnley Vision Group, Swinnow Forum.
Scope the issues around hate crime and develop an action plan	West Leeds District Partnership	Ongoing	Increase the percentage of people who feel local ethnic differences are respected (CS-CS1, BV174); Increase the percentage of people who feel that they belong to their local area (CP-CS3)	Six weekly meetings between ALMO, Anti-social behaviour, Stop Hate Crime UK representative, Race Hate Crime Co-ordinator West Yorkshire Police, Asylum Support representative, Area Management, and Victim Support o look at analysis of hate crime and action plan formed from this.
Outer West Leeds to fund 1 Warden Post for 2007/8	Area Management / Safer Leeds	March 08	Develop community relationships and improve neighbourhoods at a local level.	Due to the relocation of City Centre Wardens funding has not been required, however, from March 2008 this may have to be reviewed dependent upon funding of Wardens posts City wide.

<p>Services for Young People</p> <p>Overarching PSA1 Targets:</p>	<ul style="list-style-type: none"> • Respect: To build respect in communities and to reduce Anti-Social Behaviour • To reduce crime, the harm caused by illegal drugs, and to reassure the public, reducing the fear of crime and anti-social behaviour. • To empower local people to have a greater voice and influence over local decision making and the delivery of services
<p>Services for Young People Objectives:</p>	<p>To provide a schedule of contact sessions at optimum times to meet the needs of local young people and a programme of activities in school holidays.</p> <p>To implement the Children's` Act in West Leeds with other agencies/organisations working on the five Every Child Matters Outcomes as detailed below:</p> <ol style="list-style-type: none"> 1. Be Healthy 2. Stay Safe 3. Making a positive contribution 4. Enjoy and Achieve 5. Economic Well-being <p>Whilst the Area Delivery Plan focuses primarily on the Youth Services delegated to the Area Committee the progress of the Children Leeds West Group in developing one improvement plan for children's services, linked to city wide priorities, is a key initiative. Focusing on the most deprived communities and engaging all agencies involved in service delivery this work will impact upon the Children's` Centre and Extended School initiatives as well as delivering the west Leeds pilot of the Common Assessment Framework. Area Management will continue to support this initiative as part of the Children West Leeds Group.</p>

Action Service for young people	Lead Agencies	Completed By	Objective	Progress to Date/Achieved
Support and additional input at school health	Education Leeds	On-going	Increased awareness of drugs and sexual health services	Additional member of staff with health background allocated to West. Crawshaw

Action Service for young people	Lead Agencies	Completed By	Objective	Progress to Date/Achieved
fairs	Youth Service PCT Other agencies as appropriate		Increase in Youth Services involvement school programmes	and Farnley Park health fairs will take place before the summer break.
Improve Youth Enquiry Service provision in Priestthorpe High School Offer Youth Enquiry Service in all Farnley & Wortley ward schools	Youth Service Education Leeds	On-going	Increase in numbers of young people regularly accessing provision	Youth Enquiry Service has moved from the dining room to the library at Priestthorpe, this has resulted in more privacy/confidentiality and in turn resulted in better engagement with Asian youths.
Increase capacity to deliver sessions from mobile provision operating in Outer West. This will prioritise Farnley & Wortley ward but also cover other key areas.	Youth Service And partner agencies as appropriate	On-going	To increase sessional delivery from 2x6 evening sessions To include lunchtime & after school session delivery	Funding has been secured for year 2 of the mobile provision. Provision takes place: Sun New Farnley and Gambles Mon Tyesal and the Rokers Tues Old Farnley, Western Flatts Park Wed Heights, Calverley and Charley Cake Park Complimentary sessions to be held in summer.

Action Service for young people	Lead Agencies	Completed By	Objective	Progress to Date/Achieved
Single gender work with Asian young people in Priesthorpe High School (links with Bradford YS)	Youth Service Other agencies as appropriate	June 2007	Increased number of Asian young people engaged with accredited out comes.	Friday evenings 2 Indian female youth outreach workers working around Thornbury (Daleside). Looking to run sessions at Priesthorpe 3.30 on Fridays, and to run a separate girls group. Youth service have attended Bradford Festival to promote Daleside provision. Youth service to liaise with counterparts in Bradford, with a view to putting a bid together to LCC and Bradford MC for a joint BME youth worker.
Service to be responsive to hot spot areas	Youth Service Other agencies as appropriate	April 07	Reduction in ongoing instances of anti-social behaviour in any one area Increase in awareness of other service providers / provision Increased participation by young people in programmes	Youth service attend Operation Champions and Tasking Group (multi agency) meetings.

Action Service for young people	Lead Agencies	Completed By	Objective	Progress to Date/Achieved
Better linkage to LAZER centre motorbike project targeting young people referred by partners	Youth Service & partner agencies incl. police, youth service etc.	July – March 07?	Reduction in ASB due to motor bike usage and more young people taking part in the project	Fastrax project implemented. 8 young people identified through the Police from Farsley due to anti-social bike use for the project, held at the LAZER centre. Road safety sessions held, responsible driving, youths rewarded with a trip (PCSOs supporting the project). Area Committee has agreed to fund another Fastrax project in outer west in 2007/8.
Establish Farfield Youth Project with Farsley Youth Development Project	Youth Service Other agencies as appropriate	On-going	Reduction in youth nuisance in area, improved accesses to young peoples programmes in the area.	Completed. Launch took place 11 July 07. Base open Mon and Tues evenings since Jan 07.
Develop regular Youth Service support/programmes & delivery to Gypsy and Traveller young people from the Cottingley Springs site	Youth Service and GATE	On-going	Improved accesses to young people's programmes in the area.	Delivery of youth service programme to travellers groups every Wed 10-12 through the summer holidays in conjunction with partners. Gypsy and traveller Exchange have some funding which may be able to provide a regular night time session. Youth Service trying to link in with this.
Youth Service management to continue meeting/communicating with residents via	Youth Service	On-going	Attendance by YS management at Residents meetings (when invited)	On-going support.

Action Service for young people	Lead Agencies	Completed By	Objective	Progress to Date/Achieved
residents meetings				
Increase awareness of sexual health amongst young people in Ward inc increased registration for C.Card (sexual health scheme).	Youth Service Health Education Team (Youth Service) PCT	On-going	Reduction in teenage pregnancies and rates of STD's	On-going work around Personal Self Health Citizenship Education (PSHCE).
Increase in involvement in Community residents groups by young people	Youth Service Other agencies as appropriate	On-going	Increased community involvement and awareness by young people	On-going work to involve young people as part of Children's Leeds Partnership. No targets set as hard to reach group. Participation event held at Crawshaw School on 26 th July 2007 where the Youth Service, BARCA and Connexions worked with young people to produce a show based on the area that they live in and their part in it, to try and increase awareness of involvement.

Action Service for young people	Lead Agencies	Completed By	Objective	Progress to Date/Achieved
Encourage young people's involvement in I Love West Leeds and Farsley Festivals	Youth Service/inter play	On-going	Increased community involvement and awareness by young people	The I Love West Leeds Festival took place during July. The festival involved local schools and young people's groups.
Intergenerational work with older peoples schemes in the area	Youth Service & partners incl Armley Helping Hands	March 07	Increased awareness and understanding between older persons and young people	Pudsey Grangefield Year 10 children, along with older people from Armley Helping Hands attend Strawberry Lane community centre on a weekly basis, where they engage, play games, in order to look at ways (and experience them) of overcoming intergenerational barriers. The Scheme is Azden accredited.
Buddy Programme in Pudsey Grangefield School	Youth Service Youth Development Worker(Area Mgt) Youth Service Education Leeds	On-going	Greater peer support and understanding	Pudsey Grangefield Year 10 children are taking part in a 6 week training event called the "Buddy Programme", looking at support and child protection issues. They then go onto support Year 7 children.

Action Service for young people	Lead Agencies	Completed By	Objective	Progress to Date/Achieved
Young people encouraged to apply for own funding to increase and enhance positive participatory & accredited opportunities	Youth Service	On-going	Positive participatory activities	Young people are encouraged to apply for own funding from national government (Youth Opportunities and capital funding).
Increase use of local sports facilities Increase units offering sports activities.	Youth Service & partners	September 07	To encourage young people to involved in positive activities	Proceeds of Criminal Act Money - PACA funding has supported additional sports projects e.g. Farsley Celtic base 4.30 – 5.30 every Thursday.
Work in support of Pudsey Sports Project Increase opportunities for accreditation	Youth Service & partners	July 07 then after summer holidays in 07	To encourage young people to involved in positive activities	Pudsey sports project on-going.
Support from connexions personal advisors	Youth Service Connexions	Ongoing	Young people have access to relevant employment training and advice	Connexions personnel advisors are working in West Leeds, targeting NEAT N in Education, Employment or Training.
Provide opportunities for accredited learning, promoting life skills and personal development	Youth Service Other agencies as appropriate	Ongoing	Utilisation of schemes such as Youth Train, Duke of Edinburgh Award scheme, ASDAN – increased outcomes for young people.	On-going throughout all work.

Action Service for young people	Lead Agencies	Completed By	Objective	Progress to Date/Achieved
Support attendance at Pudsey Youth Theatre	Youth Service The Project	Ongoing	Ensure young people have access to a wide range of activities	Support was provided whilst the theatre was running.
Develop provision for 9 – 13 year olds with West Youth Development Officer funded by Area Committee	Youth Service/ Area Management	Ongoing	Identify activities for young people how fall outside of the Youth Services targeted age range of 11 – 19.	On-going work in Tyersal and Swinnow, post ceases in Oct 2007.
Continue to support the development of the Extended Schools initiative in west Leeds.	Education Leeds/ CYPSP West/ Area Management	Dec 07	Support the extended schools initiative	An Extended Schools Co-ordinator is now in post for the Farnley Cluster of Schools and proposals are in the process of being approved for the schools in the Pudsey area.
Development of the Common Assessment Framework (CAF) pilot in west Leeds.	CYPSP West/ Children Leeds/ Area Management	2007	To develop the Common Assessment Framework (CAF) pilot in west Leeds.	Youth workers trained for pre-CAF and some for full CAF.
Implementation of the Every Child Matters pilot in west Leeds.	Children Leeds/ CYPSP West/ Area Management	2007	Support the Every Child Matters Programme	Funding has been approved for the Summer Sports Programme for Outer West Leeds and publicity has been produced. Activities had commenced as of writing.

Action Service for young people	Lead Agencies	Completed By	Objective	Progress to Date/Achieved
To implement phases two and three of the Children's Centre programme.	Early Years Service/ Area Management	On-going until 2010	Develop the Children's Centre programme.	On-going until 2010. Involved where relevant.
Continue to support and develop the sports programme	Area Management/ Partner Agencies	September 07	Better access for young people to free sports activities.	Summer sports programme on-going throughout summer 07 in sports centres and parks, including Cottingley Springs traveller's site.

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Originator: Clare Wiggins

Tel: 395 1973

Report of the West Leeds Area Manager

Outer West Area Committee

Date: 14th September 2007

Subject: Outer West Well Being Budget

Electoral Wards Affected:

Calverley & Farsley
Farnley & Wortley
Pudsey

Ward Members consulted
(Referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

The report seeks to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-being budget for wards in the Outer West area. It seeks approval for new projects commissioned by the Area Management Team.

1.0 Purpose Of This Report

1.1 The report seeks to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-being budget for wards in the Outer West area. It seeks approval for new projects commissioned by the Area Management Team.

2.0 Background Information

2.1 The capital and revenue allocation for Outer West for 2007/8 (including carry forward figures) is:

- Capital: £110,109
- Revenue: £138,339.64

2.2 In addition £50,000 capital has been allocated by Executive Board to each Area Committee. This extra allocation has been added to the Well-being budget to be

spent as capital and has been earmarked by the Executive Board for two areas of strategic importance (conservation area reviews and residents' only parking / extra parking provision).

2.2 Taking into account projects and small grants agreed at the last Area Committee in July and supplementing the capital fund with additional £50,000 allocated to each Area Committee, the following balance is remaining:

- Capital: £157,609
- Revenue: £91,296.64

3.0 Main Issues

Current Projects

3.1 The Area Management Team in partnership with key agencies develops new projects which seek to improve the performance indicators for the relevant services and deliver improvements to communities and their neighbourhoods and in turn narrow the gap. These projects are then presented to the Area Committee as well-being projects. Full details are attached at Appendices 1-4 and outlined in the summary table below. The Area Committee is asked to consider commissioning the following schemes:

Commissioned Project	Amount requested		Appendix
	Capital	Revenue	
Head cam sets x 2		£3600	1
Pudsey market and farmers market promotion		£1,556	2
Ebenezer Street, Farsley parking scheme	£6,000		3
BT estimate for Lidget Hill diversions		£900	4

3.2 It should be noted that the following schemes are likely to be presented at the November Area Committee for consideration:

- Lidget Hill car park re-surfacing
- Lidget Hill utilities diversions to create bus lay-by
- Domestic violence project
- West Leeds Country Park enhancements
- Calverley cutting 'gateway'
- Lower Wortley Road 'Bullring' improvements
- Pudsey Credit Union

4.0 Small Grants and Skips

- 4.1 One new small grant application has been received since the last Area Committee on 13th July 2007. This is detailed in appendix 4 and has been circulated to members for approval prior to the Committee:
- Neighbourhood Action in Farnley, New Farnley & Moor Top – newsletter (£481)
- 4.2 Four skip applications have been received and authorised since the last Area Committee meeting. The total spent on skips so far is £1,535. This leaves £1,059 remaining from the total £2,594 that has been set aside.

5.0 Implications For Council Policy and Governance

Member Consultation

- 5.1 Well being projects are derived from West Leeds Area Management's Area Delivery Plan and developed via consultation with Area Committee Members. This plan helps to fulfill the Council's Corporate Plan objectives by aiming to create better neighbourhoods and confident communities.

6.0 Legal and Resource Implications

- 6.1 The financial resource implications of well-being projects will be processed via the Area Committee's Well-being budget. Staff resources will be provided by Area Management and partner agencies.

7.0 Conclusions

- 7.1 The projects outlined in this report aim to:
- Improve the quality and value for money of Council service delivery
 - Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between ward Members and their communities
 - To co-ordinate policy and service delivery between the local service providers

8.0 Recommendations

- 8.1 The Area Committee is asked to:
- a) note the amount of Well-being budget to be spent by the Outer West Area Committee
 - b) comment upon and where appropriate approve funding for the Well-being budget for the commissioned projects attached at appendices 1-4
 - c) ratify the small grants awards set out at appendix 5

Area Committee Well Being Fund
Commissioning of Service

Project Name: Head Cam monitors

Lead Organisation: West Yorkshire Police

Project Summary:

Head cams are a mini camera which fits under a police helmet to record images which can be used in evidence to support ASB and criminal matters. The head cams have been piloted in other police authorities and have led to a reduction in ASB, improve community safety and a reduction in the fear of crime.

Outcomes (please summarise the main outcome / output / benefit the project will achieve):

The cameras have been piloted in other police authorities and a report on the project showed that the use of body worn video devices led to an increase in the proportion of crime where the offender was brought to justice compared with incidents where cameras were not used.

The cameras will be used to reduce ASB, improve the quality of evidence, reduce overall crime, improve community safety, reduce the fear of crime and will have a positive impact on all round behaviour.

The head cams have the advantage of leaving officers hands free whilst dealing and recording incidents. Farnley has been identified as the hotspot for Outer West in relation to anti social behaviour and criminal damage. The cameras will be deployed within the Neighbourhood Police Team in the hotspot areas within Farnley to assist in reducing incidents along with a range of other multi-agency actions.



Project Cost (please indicate how much the project will cost, how much Well Being Funding is sought and breakdown between capital and revenue):

Each unit costs £1,800 fully operation.
The proposals are to have 2 head cams

The total costs for 2 head cams is £3600.00

Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to: Outer Area

State who will receive the funding for this project:

West Yorkshire Police North West Division

Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Reopening of Pudsey market – promotional/marketing campaign

Lead Organisation: Markets Service

Project Delivery - How will the project be delivered? (list any partners involved in the project):

The Market service will work in partnership with the Outer West Area Management to deliver the project.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

Following refurbishment of Pudsey market a high profile marketing campaign is required to coincide with the re-opening of the refurbished market. Undertaking a campaign for both the regular market and the farmers market is essential to ensure old, existing and new customers visit the refurbished market and then use the market on a regular basis in the future.

Obviously the success of the market is essential for the traders however it is also important for ensuring a long term return via stall rental income on the capital expenditure invested on the refurbishment by the Council.

The marketing campaign will include a series of informative adverts in both The Pudsey Times and the West Edition of Leeds Weekly News – targeting over 50,000 residents living in Pudsey and the surrounding neighbourhoods (e.g Armley). It will also include the production of banners for the regular market and the farmers market that can be used on a long term basis.

The newspaper campaign will cover up to five weeks, two weeks in the run up to the re-opening and up to three weeks after.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

A high profile campaign will ensure that local people are well informed about the re-opening, specific market days and will also assist in generating new traders, all of which will contribute to ensuring the refurbished market is a retail success. This in turn should assist in attracting further interest to Pudsey both on the market and the town centre generally.

The regeneration of the market is considered vital by the other local businesses and town centre services to ensure Pudsey centre is sustainable.

The regenerated market will also enhance and build on the success of the Farmers market which is seen as an important element of wider customer choice for fresh and

diverse products.

Identify which geographic areas will benefit:

Pudsey and neighbouring areas – primarily aimed at 5 mile radius from Pudsey town centre but overspill beyond.

Project Cost . Please indicate;

How much will the project will cost. (please list all partners and their contributions)

Maximum of £2000

Breakdown

¼ pg mono advert in Pudsey Times for 5 wks including discount = £1100
12 x 3 mono advert in West Edition of Leeds Weekly for 5 wks = £630
2 full colour nylon reinforced PVC banners 1000 x 3500 = £326

TOTAL £2,056

How much Well Being Funding is sought and breakdown between capital and revenue)

£1556 – (The Market service can contribute £500 from revenue budgets).

Who will be in receipt of the financial order. (name of the organisation and contact details)

Chris Ashby
Deputy Markets Manager
Markets Service
34 George Street, Leeds, LS2 7HY
Tel: 2145166

Approved
Date

Not Approved
Date

Please return this form to Clare Wiggins, West Area Management Team, c/o Pudsey Town Hall, Lowtown, Pudsey, Leeds LS28 7BL or via email to clare.wiggins@leeds.gov.uk

Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Ebenezer Street parking scheme

Lead Organisation: Highways Services – Traffic Management

Project Delivery - How will the project be delivered? (list any partners involved in the project):

Highways Services will work in partnership with the Outer West Area Management to deliver the project.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

The scheme involves rotating the current parking bays into echelon parking at 30 degrees and removing the 'keep clear' markings on the other side of the road because the manoeuvring space is less with an echelon arrangement. This would provide 13 additional parking bays.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

- 13 additional parking bays and therefore improve parking for residents.

Identify which geographic areas will benefit:

Ebenezer Street Farsley and surrounding areas.

Project Cost . Please indicate;

How much will the project will cost. (please list all partners and their contributions)

The project will cost £6,000 with the total sum being requested from the Area Committee. This includes works, contingency, staff costs and design.

Who will be in receipt of the financial order. (name of the organisation and contact details)

Alan E Robinson
 Senior Traffic Engineer
 Traffic West

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Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Lidget Hill- BT cabling investigations

Lead Organisation: Highways Services

Project Delivery - How will the project be delivered? (list any partners involved in the project):

Highways Services will work in partnership with the Outer West Area Management and Metro.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

West Leeds Area Management Team has secured £23,000 through the Town & District Centre Regeneration scheme to alleviate congestion in Pudsey town centre by creating a bus lay-by. The funding would also be used to remove the unsightly flower beds, repave and install new planters and a bench.

However, utility information has been returned and shows a number of services would be affected. These could potentially cost £50,000 to divert. However we are now required to send BT an order to provide a proper estimate for this work as they no longer provide free estimates for cable diversions. This order costs £900.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

Detailed cost information relating to BT service diversions to facilitate the creation of a bus lay-by.

Identify which geographic areas will benefit:

Pudsey, in particular the town centre.

Project Cost . Please indicate;

How much will the project will cost. (please list all partners and their contributions)

The work will cost £900 with the total sum being requested from the Area Committee.

Who will be in receipt of the financial order. (name of the organisation and contact details)

Alan E Robinson
 Senior Traffic Engineer
 Traffic West

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APPENDIX 5

SMALL GRANTS SINCE APRIL 2007 MEETING

PROJECT REF.	APPLICANT	SUMMARY DESCRIPTION	PRIORITY/ PERFORMANCE INDICATOR ADDRESSED	PROJECT COSTS/ MATCHED FUNDING DETAILS	FUNDING SOUGHT
OW/07/09/S	Neighbourhood Action in Farnley, New Farnley and Moor Top	To produce and distribute a three monthly newsletter, reaching up to 500 households in Farnley, New Farnley and Moor Top.	Community Engagement	£481.00	



Originator: Elaine Hill

Tel: 0113 3957460

Report of the Chief Recreation Officer

Outer West Area Committee

Date: 14th September 2007

Subject: WEST LEEDS COUNTRY PARK AND GREEN GATEWAYS

Electoral Wards Affected:

Farnley and Wortley
Pudsey
Calverley and Farsley

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report outlines the progress made with the West Leeds Country Park and Green Gateways project since the last WLCP Forum meeting on the 11th June 2007, and also intended future progress.

1.0 Purpose Of This Report

This report is intended to update the Outer West Area Committee on progress made with the West Leeds Country Park and Green Gateways since the last WLCP Forum on the 11th June, with emphasis on activities in the Pudsey, Calverley and Farsley and Farnley and Wortley Wards.

2.0 Background Information

2.1 The last WLCP Forum saw the distribution of the final two compartments of the draft management plan, and the full suite of draft Action Plans, with a request that Forum members provide feed back where appropriate by the 17th July.

The distribution of a list of proposed short term objectives for the period 2007 – 2008 to cover the whole of the project area.

An update on interpretation / waymarking for the WLCP Green Gateways Trail.

A proposal for a photography competition and 2008 WLCP calendar, which will include the 12 best photos sent in from the competition.

3.0 Main Issues

3.1 Management Plan

Following the close of the second phase of consultation for the draft management plan on the 17th July, all received comments have been considered, and most incorporated into the plan.

At the next WLCP Forum on the 17th September, the entire revised draft document will be distributed for the final consultation, and once this is complete, it is intended that this will then become a working document.

3.2 Interpretation

The second and third parts of the WLCP Green Gateways Trail leaflet, covering a stretch of the Trail from Pollard Lane to Calverley, and down from Calverley to Woodhall, have been consulted on, revised and the artwork delivered to Robrook Press in Morley. 5 000 copies of each have been ordered, and are expected to be available for distribution at the next Forum meeting (17th September).

The research for part four of the WLCP Green Gateways Trail leaflet is underway, and it is hoped that the Pudsey Civic Society will also have some input into this, and this will help to maintain our partnership working local groups. It is envisaged that this part of the series of leaflets will be available by early November.

The interpretive boards for parts two and three of the Trail, including the stretch of the WLCP Green Gateways Trail along the canal from Pollard Lane to Calverley, and down from Calverley to Woodhall have been designed and ordered from Shelley Signs, and are awaiting construction.

3.3 Pudsey Park Visitor Centre.

We are currently working with LCC's Building Services and the animal keeper teams from Pudsey and Roundhay Parks to replace the Pets Area at Pudsey Park, and developing an additional visitor centre, which will be aimed at promoting the WLCP and providing information about it's wildlife. Ideas for interactive displays are being researched and developed, including features such as CCTV in nestboxes in Pudsey Park, with a link to the centre allowing visitors to view the comings and goings. The displays will provide information on woodland, meadow and freshwater habitats in the WLCP, the wildlife these places support and how we manage them. Sponsorship from local businesses, such as Yorkshire Water, Biffa etc. which have an environmental interest will also be sought.

3.4 Pudsey Loop.

As part of the new Short Term Objective to develop Community Green Gateways around the WLCP, we are working with the Pudsey Link group to develop the Pudsey Loop, which will provide three circular routes around Calverley and Pudsey / Fulneck aimed at providing access for walkers and horse and cycle riders. The routes have been walked with David Badger from Pudsey Link and it is intended that a leaflet with route map and information will be designed and the routes waymarked to facilitate their use.

3.5 Working with groups.

A number of groups have been offered support at practical level, including the New Farnley Vision Group, with whom we are exploring rights of way in the Farnley / New Farnley area for other potential Community Green Gateways and have also supported them at a recent community event and their village fete by manning a WLCP display.

Friends of Calverley Woods, a guided walk, developing a tree nursery, litter pick and regular attendance of committee meetings.

Friends of Woodhall Lake, regular attendance of committee meetings and helping to facilitate a programme of guided walks led by the Ranger Service.

The Post Hill Consultative Group, regular attendance of committee meetings and organized a community litter pick on Post Hill.

We are working with the Leeds Involvement Project to assess suitable circular routes with wheelchair access as Community Green Gateways and attending meetings on a regular basis.

Offering advice to other groups include Pudsey Link, Friends of Farnley Fishpond, Friends of Farnley Reservoir.

4.0 Implications For Council Policy And Governance

- 4.1 The West Leeds Country Park and Green Gateways project takes an holistic approach to managing the parks and greenspaces within its boundary, in order to offer recreational opportunities for local communities and encouraging them to use the greenspaces on their doorsteps, whilst also ensuring that any management also benefits the wildlife and its supporting habitats, which contribute so much to the enjoyment of the WLCP by the public.
- This approach helps to meet the main aims of the Vision for Leeds by providing attractive greenspaces for people throughout West Leeds, which are in close proximity to where they live and work, thus improving their sense of wellbeing. The provision of defined walking routes for all abilities, as well as cycling and riding routes helps to improve health. Collectively these contribute to our Going up a League as a city by helping to improve quality of life, as well as narrowing the gap by making sure provision is made for a broad spectrum of citizens to enable and encourage them to enjoy these places.

5.0 Legal And Resource Implications

- 5.1 Improvements outlined in the management plan and associated action plans have financial implications, although these are offset to a greater extent by funding currently invested by Parks and Countryside to manage and maintain areas of parks and greenspace.
- In addition a sum of £210 000 has been secured to help develop recreational facilities within the WLCP and to conserve and enhance the wildlife habitats it supports.
- The Pudsey Park complex has a secured £190 000, which will fund the replacement of the current Pets Area. The further development of this facility offers opportunities for external funding in the form of business sponsorship and additional sources of grant aid, such as Lottery funding and Green Leeds, which will enable Parks and Countryside to develop and update the displays overtime.
- On top of this, a further £49 919 has also been secured from Green Leeds to fund the current and ongoing interpretive projects.

6.0 Conclusions

- 6.1 The West Leeds Country Park and Green Gateways project continues to develop, and increasingly is reaching out to the community and user groups who make use of and value it, in order to offer support and to seek their views and aspirations, and to involve and consult as widely as possible.

7.0 Recommendations

- 7.1 The Outer West Area Committee is requested to note that developments are currently being made with the West Leeds Country Park and Green Gateways project, in terms of progress of the management plan and its broad objectives; ongoing provision of interpretive material; development of Community Green Gateways and the general liaison with and support of community and user groups.



Originator: Sam Woodhead

Tel: 0113 3951973

Report of the Director of Environment and Neighbourhoods

Outer West Area Committee

Date: 14th September 2007

Subject: Greenhill Community Centre

Electoral Wards Affected:

**Calverley & Farsley
Farnley & Wortley
Pudsey**

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report seeks to provide an update on the current position of Greenhill Community Centre, and to inform the Area Committee that Area Management Team are requesting that the centre be declared surplus to requirement. In order to achieve this, a request has been put forward to Asset Management to ask them to carry out a sale or re-lease for other use.

1.0 Purpose of this Report

1.1 The purpose of this report is to provide an update on the current position of Greenhill Community Centre. Area Management Team have obtained Regeneration Management Team's (RMT) permission to declare the centre surplus, and a request has been made to Asset Management to carry out a sale or re lease for other use.

2.0 Background Information

2.1 West Leeds Area Management became responsible for the running of Greenhill Community Centre when it was passed from Learning and Leisure in 2006. Greenhill Community Centre is located on the Gamble Hill estate In Wortley.

2.2 Until December 2006 the centre was used as a community centre providing various activities, ranging from:

- youth groups run by the Youth Service (problems were encountered as younger siblings attended the group, resulting in the Youth Service's target audience not being met. Finally, the Youth Service were barred from using the centre by the Committee due to strained relationships with centre management around usage/supervision.;
- Connexion Service – although with the absence of the young people in the centre meant that service the service was somewhat under utilised;
- Karate Group – withdrew in summer last year and have found an alternative base;
- Gamble Hill Residents Association had found alternative premises due to cost of hiring the centre and other tensions
- Line dancing who have now found alternative provision;
- luncheon clubs, bingo, children's parties etc, which served to raise some income.

2.3 The only current interest in the centre is from a revived voluntary group (club) run by local parents, who have now identified the local Primary School as a suitable alternative base (it is Area Management's intention to support this provision by awarding some of the relevant equipment currently in the centre (e.g pool table, football table etc) for the group to use;

2.4 This centre cost Leeds City Council £11,700 per annum to run (this figure includes repayment of borrowed income to refurbish the building , and the cost of testing fire hazard equipment). As the centre has been unofficially leased to the Committee, they have been responsible for the payment of associated running costs (e.g. electricity, water, business rates etc), and the nominal rent charge. No income has been generated by the centre that Leeds City Council are aware of, other than a small amount of money approx £2.86 which remains in the Committee's bank account.

2.5 It should be noted that the Area Management Team feel that a series of unpaid utility bills may still be outstanding for the centre due to the fact that the Committee withdrew in December 2006, but arrangements have only just been made (by Area Management) to cut off such services. In addition, it has come to Area Management's attention that business rates have not been paid for 2006/7 by the Committee. Business rates have been informed that the centre has been empty since the end of March 2007, which means that business rates will be suspended for 3 months of this date, however, the owner of the building will become liable for 50% of the remaining balance, following this period.

2.6 Over the past months the centre has gradually ceased to operate. With the Committee finally pulling out in December 2006, after verbally declaring their intention to quit some 15 months ago, but staying put longer than expected, in an effort to revive the centre

2.7 The Area Management Team have held several public meetings (5) between February and May of this year to see if anyone would take over the running of the centre to no

avail, with attendance at these meetings dwindling from 6 at best to one at worst. Local Ward Councillors have been informed of Area Management's efforts, and have given their support to declaring the centre to be surplus.

- 2.8 Due to the fact that the building is now empty, Area Management Team have arranged via Civic Buildings for the centre's windows to be boarded up, and the external gates to be padlocked.

3.0 Implications For Council Policy and Governance

- 3.1 By declaring Greenhill Community Centre surplus to requirement, this will help to create better governance of Council assets, and links directly to Asset Management plans ("The effective utilisation of the Council's property") by helping to protect the Council's assets.

4.0 Legal and Resource Implications

- 4.1 There will be an overall saving on maintenance and running costs to the Department of Environments and Neighbourhoods. However, the issue of unpaid outstanding bills, may result in the Department having to pay a percentage of these, if the Committee is not able to honour these in full.
- 4.2 If the building were to be sold, a share of the Capital receipt would pass back to Area Management Outer West. This money would be used to support other provision in the area, with a particular emphasis on youth activities.

5.0 Conclusions

- 5.1 Due to the fact that the Greenhill Community Centre has no current users, indeed, all previous users whose groups are still active have found alternative premises, and the fact that there is no local interest in taking over the running of the centre, it is concluded that the centre should be declared surplus to requirements.

6.0 Recommendations

- 6.1 West Leeds Area Management request that the Area Management Committee note the proposal to declare Greenhill Community Centre surplus to requirements, and the fact that this request has been formally forwarded to Asset Management for them to carry out a sale or re lease for other uses.

